

CUSD Board of Education

Regular Meeting Agenda

Chico City Council Chambers

June 15, 2011

CLOSED SESSION – 5:00 P.M.

REGULAR BOARD MEETING – 6:00 P.M.



Board Members

Dr. Kathleen Kaiser, President

Jann Reed, Vice President

Eileen Robinson, Clerk

Dr. Andrea Lerner Thompson, Member

Elizabeth Griffin, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 06/10/11

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT
OF CUSD BOARD OF EDUCATION MEETINGS**

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – June 15, 2011

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

5:00pm

1. CALL TO ORDER

- 1.1. Public comment on closed session items

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Maureen Fitzgerald, Assistant Superintendent

2.2. Liability Claim

Claimant: Ramirez

Attending:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Maureen Fitzgerald, Assistant Superintendent

2.3. Conference with Real Property Negotiators

Per Government Code §54956.8

Street Address: 1002 E. 16th Street; Concerning Price

Agency's Negotiator: Michael Weissenborn; Negotiations with: Butte County

2.4. Public Employee Performance Evaluation

Per Government Code §54957

Title: Superintendent

If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

6:00 pm

3. RECONVENE TO REGULAR SESSION (5 minutes)

3.1. Call to Order

3.2. Report Action Taken in Closed Session

3.3. Flag Salute

6:05pm

4. SUPERINTENDENT'S REPORT AND RECOGNITION (15 minutes)

6:20pm

5. ITEMS FROM THE FLOOR (15 minutes)

6:35pm

6. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS (20 minutes)

6.1. District

6.2. CSEA

6.3. CUMA

6.4. CUTA

6:55pm

7. CONSENT CALENDAR (5 minutes)

7.1. GENERAL

7.1.1. Consider Approval of Minutes of Regular Session on May 18, 2011, and Special Session on June 1, 2011

7.1.2. Consider Approval of Items Donated to the Chico Unified School District

7.2. EDUCATIONAL SERVICES

7.2.1. Consider Expulsion of Students with the following IDs: 39927, 39838, 43698, 55115

- 7.2.2. Consider Approval of Consultant Agreement with Chico Area Recreation Department (CARD) to Provide Support for the 21st CCLC and ASES After School Programs
- 7.2.3. Consider Approval of Transfer of Authorizer Authority for Blue Oak School from Butte County Office of Education to Chico Unified School District
- 7.2.4. Consider Approval of Field Trip Request for the PVHS I-Tech Students to Attend the National SkillsUSA Leadership Conference in Kansas City, Missouri from 6/20/11-6/26/11
- 7.2.5. Consider Approval of Field Trip Request for the PVHS Yearbook Students to attend Yearbook Camp at Cal State Hayward from 7/25/11-7/28/11
- 7.2.6. Consider Approval of Agricultural Vocational Education Incentive Grant
- 7.3. **BUSINESS SERVICES**
 - 7.3.1. Consider Approval of Accounts Payable Warrants
 - 7.3.2. Consider Approval of Monthly Enrollment
 - 7.3.3. Consider Approval of Declaration of Surplus Property
 - 7.3.4. Consider Approval of Consultant Agreement for District Demographic Analysis
 - 7.3.5. Consider Approval of Consultant Agreement for PMC for Environmental Review Services for the Relocation of Inspire School of Arts and Sciences to Chapman Elementary School
 - 7.3.6. Consider Approval of Shasta Elementary School Sewer Connection
- 7.4. **HUMAN RESOURCES**
 - 7.4.1. Consider Approval of Certificated Human Resources Actions
 - 7.4.2. Consider Approval of Classified Human Resources Actions

8. DISCUSSION/ACTION CALENDAR

- 8.1. **BUSINESS SERVICES**
 - 7:00pm 8.1.1. Information: Butte County Office of Education Annual Report (Maureen Fitzgerald) (10 minutes)
 - 7:10pm 8.1.2. PUBLIC HEARING/Discussion/Action: 2011-12 Flexibility Transfer (Maureen Fitzgerald) (10 minutes)
 - 7:20pm 8.1.3. PUBLIC HEARING/Discussion/Action: Adoption of 2011-12 Annual Budget (Maureen Fitzgerald) (10 minutes)
 - 7:30pm 8.1.4. Discussion/Action: 2011-2012 Mandated Cost Claim Services (Maureen Fitzgerald) (10 minutes)
 - 7:40pm 8.1.5. Discussion/Action: Measure A Phase 3 – Contractor Selection Committee Recommendation (Michael Weissenborn) (10 minutes)
- 8.2. **HUMAN RESOURCES**
 - 7:50pm 8.2.1. Discussion/Action: Declaration of Need for Fully Qualified Educators (Bob Feaster) (10 minutes)
 - 8:00pm 8.2.2. Discussion/Action: Resolution #1152-11, Elimination of Classified Services (Bob Feaster) (10 minutes)
 - 8:10pm 8.2.3. Discussion/Action: Resolution #1153-11, Elimination of Classified Services (Bob Feaster) (10 minutes)
 - 8:20pm 8.2.4. Discussion/Action: Resolution #1154-11, Non-Reelection of Probationary Certificated Employee (Bob Feaster) (10 minutes)
- 8:30pm 9. **ITEMS FROM THE FLOOR** (45 minutes)
- 9:15pm 10. **ANNOUNCEMENTS** (5 minutes)
- 9:20pm 11. **ADJOURNMENT**

MINUTES

1. CALL TO ORDER

At 5:00 p.m. Board Vice President Reed called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets.

Present: Reed, Robinson, Thompson, Griffin

Absent: Kaiser

1.1 Public comment on closed session items

The floor was open for public comment on Closed Session Items. There were no public comments. Board Vice President Reed announced the Board was moving into Closed Session.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Maureen Fitzgerald, Assistant Superintendent

2.2. Public Employment: Terms of Contract

Per Government Code §54957

Title: Superintendent

Title: Assistant Superintendent, Human Resources

Title: Assistant Superintendent, Business Services

2.3. Public Employee Discipline/Dismissal/Release

Per Government Code §54957

3. RECONVENE TO REGULAR SESSION**3.1 Call to Order**

At 6:00 p.m. Board Vice President Reed called the Regular Meeting to Order.

3.2 Closed Session Announcements

Board Vice President Reed announced the Board had been in Closed Session, noted Item 2.3. had been added to the agenda and there was nothing to report.

3.3 Flag Salute

At 6:01 p.m. Board Vice President Reed led the salute to the Flag.

4. STUDENT REPORTS

At 6:02 p.m. Juliana Coppock presented information on CHS activities. Karysa Cox presented a PowerPoint of FVHS activities. Olivia Lyon and Giovanni Quezada presented information on Inspire activities. Ryan Cleland and Zack Williamson presented information on PVHS activities.

5. SUPERINTENDENT'S REPORT

At 6:21 p.m. Master Farshad Azad was presented with the Hank Marsh Award. Marlene Hiese was presented with the Superintendent's Award. CHS students Katya Manges, Linda Lee, and Zoe Willingham, presented information on the 2011 Seven-Eighths Under Water literary magazine and future plans. PVHS art teacher Susan Christensen and students Cassidy Lash and Rosalba Alaniz presented information on the Chair Project. A project where students in beginning sculpture classes had painted primary chairs in the style of different artists and after researching their artists, had made presentations to elementary classes about the artist and presented a chair to the class. The students then presented one of the thirty painted chairs to the district. Robert Quist, Elaine Ellsmore, and two students, Zachary Bennett and Megan Keener, presented information on the College Connection program.

6. ITEMS FROM THE FLOOR

There were no items from the floor.

MINUTES**7. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

At 6:54 p.m. The Board received reports from employee groups regarding negotiations from Susie Cox for CSEA, Pete Van Buskirk for CUMA, Kevin Moretti for CUTA and Bob Feaster for the District.

8. CONSENT CALENDAR

At 7:00 p.m. Board Vice President Reed asked if anyone would like to pull a Consent Item for further discussion. Board Clerk Robinson pulled Items 8.2.4. and 8.2.6. Board Member Thompson moved to approve the remaining Consent Items; seconded by Board Member Griffin.

8.1. GENERAL

8.1.1. The Board approved the Minutes of the Regular Session on April 20, 2011, and the Special Session on May 4, 2011.

8.1.2. The Board accepted the items donated to Chico Unified School District.

Donor	Item	Recipient
J. McManus PTA	\$150.00	Chico Reads
Scholastic Inc.	\$4,599.03	Chico Reads
HO Parent Advisory Board	\$5,066.92	Hooker Oak
Joe Wu/Carrie Chen/Discovery Homes	\$2,500.00	Marigold
Barry & Betty Barsuglia	Furniture @ \$1,500.00	Neal Dow
LuLu's	\$750.00	Rosedale
Discovery Builders, Inc.	\$2,500.00	Rosedale
Exclusive Construction	Bench @ \$800.00	Rosedale
Sierra Central	\$265.00	Shasta
Whitchurch & Sons	\$265.00	Shasta
Les Schwab Tires	\$265.00	Shasta
Martha Newton	Couches @ \$300.00	Bidwell Jr. High
Lori Sullivan	\$30.00	Bidwell Jr. High
Rita Dane	\$30.00	Bidwell Jr. High
Cathy Jenswold	\$15.00	Bidwell Jr. High
Karen Stornetta	\$30.00	Bidwell Jr. High
Sam Kimbler	Wheelchair @ \$500.00	Chico Jr. High
General Mills Box Tops for Education	\$120.70	Chico Jr. High
Thomas & Nancy Masterson	Books @ \$25.00	Marsh Jr. High
S.O.S. Medical-Legal Consultants	\$75.00	PVHS/Academic Decathlon Team
Heather Lyon/Lyon Books	Books @ \$44.00	PVHS Library
Linda Elliott	Books @ \$139.00	PVHS Library
Louwane Persons	Books & Calculators @ \$230.00	PVHS
Michelle/Sam Samaniego	Cash & 2 Canopies @ \$170.00	PVHS Sports
Peter and Kathi Mathiesen	\$100.00	PVHS Boys Volleyball
Martin & Patricia Wilson/McKee		
Insurance Agency	\$200.00	PVHS Boys Volleyball

8.2. EDUCATIONAL SERVICES

8.2.1. The Board approved the Consultant Agreement with the Boys and Girls Club of the North Valley to provide academic enrichment, leadership training and recreation activities as part of the 21st CCLC and Title I Intervention programs on the Alternative Education Campus.

8.2.2. The Board approved the CAHSEE Waivers for Students with Disabilities.

8.2.3. The Board approved the 2011-2012 California Interscholastic Federation (CIF) Representatives to League.

8.2.4. This item was pulled for further discussion.

MINUTES

- 8.2.5. The Board approved the new textbook, *The Earth and Its People; A Global History*, AP Edition, Wadsworth, Cengage Learning.
- 8.2.6. This item was pulled for further discussion.

8.3 BUSINESS SERVICES

- 8.3.1. The Board approved the Accounts Payable Warrants.
- 8.3.2. The Board approved the Monthly Enrollment Report.
- 8.3.3. The Board approved the Consultant Agreement with Computers for Classrooms.
- 8.3.4. The Board approved the Notice of Completion – New Classroom Building at Chico High School.
- 8.3.5. The Board approved the Agreement with the City of Chico Regarding a Public Road Easement Deed of Real Property at the newly constructed bus turn-out located on West Sacramento Avenue at the Chico High School Campus.

8.4 HUMAN RESOURCES**8.4.1. The Board approved the following Certificated Human Resources Actions.**

Name/Employee #	Assignment	Effective	Comment
<u>Temporary Appointment(s) 2011/12</u>			
Schmidt, Regina	Special Education	2011/12	1.0 FTE Temporary Appointment
<u>Probationary Appointment(s) 2011/12</u>			
Hoss, Rebecca	Special Education	2011/12	1.0 FTE Probationary Appointment
Pearce, Leigh	Speech	2011/12	1.0 FTE Probationary Appointment
Salindong, Debra Marie	Special Education	2011/12	1.0 FTE Probationary Appointment
<u>2011/12 Leave Requests</u>			
Copeland, Charles	Secondary	2011/12	0.4 FTE Personal Leave (STRS Reduced Workload)
Hopkins, Cynthia	Secondary	2011/12	1.0 FTE Professional Leave
McCormick, Joan	Elementary	2011/12	0.2 FTE Personal Leave (STRS Reduced Workload)
Rollins, Rahlina	Secondary	2011/12	0.4 FTE Personal Leave
<u>Retirements/Resignations</u>			
Alldrin, Mary	Elementary	5/5/11	Resigning .2 FTE of position (remaining 0.8 FTE)
Connolly, Cheryl	Elementary	5/27/11	Retirement
Grigg, Carol	Special Education	5/27/11	Retirement
Jordan, Jonathan	Special Education	11/5/11	Retirement
Miller, Suanne	Special Education	6/1/11	Retirement
Moriarty, Patricia	Secondary	5/27/11	Retirement
Rush, Phyllis	Elementary	5/27/11	Retirement

8.4.2. The Board approved the Classified Human Resources Actions

<u>ACTION NAME</u>	<u>CLASS/LOCATION/ ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/PRF #/ FUND/RESOURCE</u>
<u>APPOINTMENTS</u>			
BELLA, MARA	LT CAFETERIA ASSISTANT/CHS/.9	5/2/2011-5/24/2011	NEW LIMITED TERM POSITION/208/ CATEGORICAL/4124
JOHNSON, GLEN	IA-SPECIAL	5/2/2011	NEW POSITION/230/

MINUTES

	EDUCATION/CJHS/5.0		SPECIAL ED/6500
LUKENS, ANNE	IPS-CLASSROOM/SIERRA VIEW/6.0	5/4/2011	VACATED POSITION/188/ SPECIAL ED/6501
MARSHBURN, TAMI	INSTRUCTIONAL ASSISTANT/MCMANUS/3.0	5/9/2011	VACATED POSITION/211/ CATEGORICAL/3010
SIMMONS, KRISTINE	INSTRUCTIONAL ASSISTANT/CITRUS/4.0	4/14/2011	EXISTING POSITION/218/ CATEGORICAL/3010

LEAVES OF ABSENCE

ALEXANDER, JENNIFER	IA-SPECIAL EDUCATION/AFC/5.0	8/10/2011-2/10/2012	PER CBA 5.12
PARSONS, DIANA	INSTRUCTIONAL ASSISTANT/NEAL DOW/4.0	4/1/2011-4/26/2011	PER CBA 5.3.3
SMITH, ALICE	IPS-CLASSROOM/CHAPMAN/3.5	5/2/2011-5/26/2011	PART-TIME PER CBA 5.12
SMITH, ALICE	IA-SPECIAL EDUCATION/NEAL DOW/3.0	5/2/2011-5/26/2011	PART-TIME PER CBA 5.12
SULLWOLD, TERESA	IPS-CLASSROOM/HOOKER OAK/3.5 & 3.0	4/4/2011-5/26/2011	PER CBA 5.12

RESIGNATION/TERMINATION

DUTRA, DEBORAH	LT IA-SPECIAL EDUCATION/CJHS/1.0	3/31/2011	END LIMITED TERM POSITION
GREEN, KATHRYN	IPS-CLASSROOM/LOMA VISTA/6.0	4/14/2011	VOLUNTARY RESIGNATION
LEDESMA, MARISOL	LT IA-SPECIAL EDUCATION/CJHS/1.0	3/31/2011	END LIMITED TERM POSITION
PARSONS, DIANA	INSTRUCTIONAL ASSISTANT/NEAL DOW/4.0	4/26/2011	TO 39-MONTH RE-EMPLOYMENT LIST

RESIGNED ONLY THIS POSITION

JOHNSON, GLEN	IA-SPECIAL EDUCATION/HOOKER OAK/4.0	5/1/2011	INCREASE IN HOURS
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(Consent Vote)

AYES: Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: Kaiser

9. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION:****Item 8.2.4. Consider Approval of Middle Grades CTE and Career Pathways Grant**

At 7:01 p.m. Board Clerk Robinson stated she had pulled this agenda item to emphasize its significance. The grant will start at Bidwell Jr. High, move to Marsh Jr. High and then Chico Jr. High. Staff members were complimented for their work on this grant. Board Clerk Robinson moved to approve the Middle Grades CTE and Career Pathways Grant; seconded by Board Member Griffin.

AYES: Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: Kaiser

Item 8.2.6. Consider Approval of Academy For Change General Waiver Request

At 7:07 p.m. Board Clerk Robinson noted two changes needed in the Waiver language: 1) the CSEA position was Neutral and there was no longer an impact to the general fund. Director Janet Brinson addressed additional questions. Board Clerk Robinson moved to approve the AFC General Waiver Request with the two changes; seconded by Board Member Griffin.

AYES: Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: Kaiser

MINUTES

Board Vice President Reed suggested Item 9.2.2. Budget Update, be moved as the first item on the Discussion/Action Calendar. Board Members unanimously agreed to the move.

9.2. BUSINESS SERVICES**9.2.2. Discussion/Action: Budget Update – 2010-11 Third Period Interim Report**

At 7:11 p.m. Assistant Superintendent Fitzgerald presented a Powerpoint on the Third Period Interim Report including information from the May Revise and addressed questions from the Board. Board Member Griffin moved to approve the Third Period Interim Report; seconded by Board Clerk Robinson.

AYES: Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: Kaiser

9.1 EDUCATIONAL SERVICES**9.1.1. Discussion/Action: Options for Balancing Athletic Budgets at Chico High School and Pleasant Valley High School**

At 7:27 p.m. Board Vice President Reed explained the Board would first hear from district staff who were charged with presenting a plan for balancing the athletic budget with no additional funding; then the Board would listen to Board member plans; and then the floor would be open to the public.

At 7:30 p.m. Assistant Superintendent Feaster presented an overview of discussions from previous Board meetings. CHS Principal Jim Hanlon and PVHS Principal John Shepherd presented options for balancing the athletic budgets without additional funding and addressed questions from the Board and public. Board Member Thompson presented a funding option entitled "Athletic Accountability Plan, 2011", which would require funding athletic budgets an additional \$70,000 from the general fund. Board Vice President Reed presented a funding option entitled "Athletics 2011/12". Questions and comments were received from the public. At 9:10 p.m. the public comment period was closed. Board Clerk Robinson moved to approve the funding option entitled "Athletic Accountability Plan, 2011"; seconded by Board Member Thompson.

AYES: Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: Kaiser

At 9:18 p.m. Board Vice President Reed announced there would be a break.

9.1.2. Discussion/Action: College Connection 2011-2012 School Year Calendar

At 9:26 p.m. Director Michael Morris presented information on the College Connection 2011-2012 School Year Calendar. Board Member Griffin moved to approve the Calendar; seconded by Board Member Thompson.

AYES: Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: Kaiser

9.2. BUSINESS SERVICES**9.2.1. Discussion/Action: Change in Authorized Signatures for School Facilities Program**

At 9:28 p.m. Michael Weissenborn presented information on the need for a change in Authorized Signatures for School Facilities Program due to changes in personnel. Board Member Griffin moved to approve the change in authorized signatures; seconded by Board Clerk Robinson.

AYES: Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: Kaiser

MINUTES

10. ITEMS FROM THE FLOOR

There were no items from the floor.

11. ANNOUNCEMENTS

At 9:30 p.m. an announcement was made regarding the Relay for Life event scheduled for June 10-12 on the Pleasant Valley High School campus. Superintendent Staley welcomed Kevin Moretti as the new CUTA President.

12. ADJOURNMENT

At 9:30 p.m. Board Vice President Reed adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

MINUTES

1. CALL TO ORDER

At 5:00 p.m. Board President Kaiser called the Special Board Meeting to order in the Large Conference Room at the Chico Unified district office, 1163 East 7th St. and announced they were moving into Closed session. There was no public comment on Closed Session Items.

Present: Kaiser, Reed, Robinson, Thompson

Absent: Griffin

2. CLOSED SESSION**2.1 Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Maureen Fitzgerald, Asst. Superintendent

2.2 Public Employee Performance Evaluation

Per Government Code Section 54957

Title: Superintendent

2.3 Public Employment: Terms of Contract

Per Government Code Section 54957

Title: Superintendent

Title: Assistant Superintendent, Business Services

Title: Assistant Superintendent, Human Resources

3. RECONVENE TO REGULAR SESSION**3.1 Call to Order**

At 6:10 p.m. Board President Kaiser called the meeting to order.

3.2. Report Action Taken in Closed Session

Board President Kaiser announced the Board had discussed the terms of contract for the Superintendent, the Assistant Superintendent, Business Services and the Assistant Superintendent, Human Resources. Board Vice President Reed moved to approve the three contracts; seconded by Board Clerk Robinson

AYES: Kaiser, Reed, Robinson, Thompson

NOES: None

ABSENT: Griffin

4. CONSENT CALENDAR

At 6:11 p.m. Board President Kaiser asked if anyone would like to pull a consent item for further discussion. No items were pulled. Board Clerk Robinson moved to approve the consent items; seconded by Board Member Thompson.

4.1. EDUCATIONAL SERVICES

4.1.1 The Board approved the Expulsion Clearance of Students with the Following IDs: 36733, 37062, 42709, 43819, 44071, 51388, 52069, 52500, 53167, 54537, 56746, 64274, 65934, 66112, 72006

4.1.2. The Board approved the Expulsion of Students with the Following IDs: 36739, 42101, 56904, 58265, 68744

(Consent Vote)

AYES: Kaiser, Reed, Robinson, Thompson

NOES: None

ABSENT: Griffin

MINUTES

5. DISCUSSION/ACTION CALENDAR**5.1 EDUCATIONAL SERVICES****5.1.1. Information: Update on Nutrition Services Program**

At 6:12 p.m. Interim Director Tanya Harter presented an update on the Nutrition Services Program and reviewed new guidelines and fiscal implications.

5.1.2. Discussion/Action: Approval of Update to Board Policy 5030, Student Wellness

At 8:02 p.m. The Board began discussion of Board Policy 5030, Student Wellness. Concerns were shared regarding the use of non-nutritious foods for fundraising purposes, parties, and also as rewards for students. This item was tabled to allow time for Board member and Wellness Committee input.

5.2 BOARD**5.2.1. Discussion/Action: Annual CSBA (California School Board Association) Conference – Board will discuss whether or not to attend annual CSBA conference to be held in San Diego, CA on December 1-3, 2011**

At 8:45 p.m. the Board approved funding registration, air fare and hotel reservations for two Board members to attend the Annual CSBA Conference in San Diego, CA on December 1-3, 2011.

At 9:00 p.m. Board President Kaiser announced a break.

5.2.2. Discussion/Action: Board Workshop Topics for 2011/12 School Year

At 9:05 p.m. the Board began discussion of the Board Workshop topics. Board Vice President Reed moved to adopt the topics presented with the following changes: 1) the September 7, 2011, Board date may change to September 14, 2011; 2) The CUSD Negotiations: Process, Structure, Legal Parameters and Direction from Board will be moved to October 5, 2011; 3) the Report from CUSD Junior High School and High Schools will include discussion of innovations and new ideas for the future and will be moved to November 2, 2011; and 4) the CUSD Attendance: Report from CUSD-CUTA Attendance Committee will be moved to March 7, 2012. The motion was seconded by Board Clerk Robinson.

AYES; Kaiser, Reed, Robinson, Thompson

NOES: None

ABSENT: Griffin

5. ADJOURNMENT

At 9:50 p.m. Board President Kaiser announced the meeting was adjourned.

:mm

APPROVED:

Board of Education

Administration

DONATIONS/GIFTS

7.1.2.

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Donor	Item	Recipient
Betty and David Nopel	5 Books @ \$80.05	Citrus
Hooker Oak Parent Advisory Board	Technology @ \$5,000.00	Hooker Oak
Hooker Oak Parent Advisory Board	\$400.00	Hooker Oak Library
Chico Sunrise Rotary	67 Dictionaries @ \$600.00	Sierra View
Little Red Hen	\$500.00	Sierra View
Cory & Bill Mello	\$20.00	Sierra View
Bryan Barber	250 Bracelets @ \$100.00 and	Bidwell Drama Club
	Tickets & Promotional Posters @ \$125.00	
	\$300.00	Bidwell Jr. High
North Valley Community Foundation	\$2,500.00	Marsh Jr. High
Discovery Builders	Various Items @ \$1,635.00	Chico High
Bruce Dillman	\$750.00	Pleasant Valley High
Little Red Hen	\$1,400.00	PVHS/Boy's Volleyball
Quijote Sports	\$100.00	PVHS/Boy's Volleyball
Cathrine Himberg & John Roussell	\$30.00	PVHS/Boy's Volleyball
H.M. Myers	\$25.00	PVHS/Boy's Volleyball
Spencer Williams	\$30.00	PVHS/Boy's Volleyball
Scott Drobný	\$25.00	PVHS/Boy's Volleyball
Matt Harvey	\$25.00	PVHS/Boy's Volleyball
Mark & Ann Dickman	\$100.00	PVHS/Boy's Volleyball
Jim's Towing	\$3,000.00	Fair View High
Philip O'Neill	\$250.00	Fair View High/Scholarship
David & Sally Scott	\$50.00	Fair View High
The Safor Corporation	\$130.00	Fair View High
Beulah Rebekah Lodge, #60	\$65.00	Fair View High
Charlotte Tenorio	\$2,500.00	Fair View High
Bingo For Autism/Rhonda Zisle		CUSD Students/Loma Vista School

Approval of Consultant Agreement with Chico Area Recreation Department (CARD)

PROPOSED AGENDA ITEM: _____

Prepared by: Janet Brinson _____

☒ Consent

Board Date June 15, 2011 _____

☐ Information Only

☐ Discussion/Action

Background Information

To provide support for the 21st CCLC and ASES after school programs within CUSD in the form of trained CARD Directors and Leaders, along with supplies, to assist in running our June Intersessions at:

Chapman

Citrus

McManus

Neal Dow

Parkview

Rosedale

from 5/31/11 to 6/17/11 (14 days)

Education Implications

To provide a safe environment to assist in academic and enrichment (visual arts, music, dance, science and social studies) activities and provide outdoor and indoor physical recreation.

Fiscal Implications

Funding from the 21st Century Community Learning Center (21st CCLC) and the After School Education and Safety (ASES) Grants.

Additional Information

CARD has been partnering with us in our After School Programs and June Intersessions since our 21st CCLC grant funded after school program inception in 2004-2005 school year.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only	
CA#	11111111
V#	1745

CONSULTANT AGREEMENT

- A completed BS10a, "Certificate of Independent Consultant Agreement" guideline is:
☒ On File (click to view) ☐ Attached
- A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Chico Area Recreation District (CARD)
 Street Address/POB: 565 Vallambrosa Avenue
 City, State, Zip Code: Chico, CA 95928
 Phone: 530-896-4711
 Taxpayer ID/SSN: 94-11156263
 This agreement will be in effect from: 06/31/11
 Location(s) of Services: (site)

DATE: JUN 01 2011
 ORIGINAL: ASST. SUPT
 CC: A/P
 CONSULTANT
 ORIG ADMIN

- Scope of Work to be performed: (attach separate sheet if necessary)
 Provide CARD Recreation Directors and Leaders for 21st CCLC Site's June intersessions to run from 6/31/11 to 6/17/11. Pay for all staff training, staff meeting and prep time and staff's CARD supplies for Enrichment and first Aid.
- Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
 To provide Trained Staff Support to the 21st CCLC Site's June intersessions (Chapman, Citrus, McManus, Neal Dow, Parkview and Rosedale)

- Funding/Programs Affected: (corresponding to accounts below)
 1) ASES
 2)
 3)

6. Account(s) to be Charged:

Pct (%)	Fund	Resources	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1) 100.00	01	6010	0	1032	1000	5800	14	674
2)						5800	14	
3)						5800	14	

- Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 1,282.39 Per Unit, times 14.00 # Units = \$ 17,953.50 Total for Services
 (Unit: ☐ Per Hour ☒ Per Day ☐ Per Activity)

9. Additional Expenses:

Personnel Benefits 15% \$ 2,468.03
 Contract Services (168.00) + General Overhd-10% \$ 2,376.95
 Program Supplies \$ 1,500.00

Total for
 Add'l Expenses
 6,344.98

\$ 24,298.48 Grand Total

- Amounts of \$5,000.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

JUN 01 2011 MC

CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only
CA# _____
V# 1745

Consultant Name: _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

I, Steve Visconti (Signature of Consultant) Steve Visconti, General Manager CARD (Print Name) 5/24/2011 (Date)
(I determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

12. RECOMMENDED:

Janet Brinson (Signature of Originating Administrator) Janet Brinson, Educational Services Director (Print Name) 5/24/11 (Date)

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs) _____ (Print Name) _____ (Date) _____
☒ Consultant ☐ Contract Employee
Scott Jones (Signature of District Admin. - Business Services) Scott Jones, Director, Fiscal Services (Print Name) 5/3/11 (Date)

14. Authorization for Payment:

<p>CHECK REQUIRED (Invoices to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p>DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
<p>\$ _____ (Amount) _____ (Originating Administrator Signature - Use Blue Ink) _____ (Date)</p>	

AGENDA ITEM: Transfer of Authorizer Authority for Blue Oak School from Butte County Office of Education to Chico Unified School District

Prepared by: John Bohannon

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: June 15, 2011

Background Information

The Butte County Office of Education granted a charter to The Blue Oak Charter School on July 1, 2001. On January 10, 2011, BCOE denied Blue Oak's petition for renewal.

Blue Oak subsequently submitted a charter petition to Chico Unified School District. The CUSD board approved the petition on April 6, 2011.

Since the charter school will not formally close and the state will not recognize it as a new school, BCOE has created an MOU to officially complete the transfer of authorizer authority from BCOE to CUSD.

Educational Implications

Fiscal Implications

**MEMORANDUM OF UNDERSTANDING
BETWEEN BCOE
AND CHICO UNIFIED SCHOOL DISTRICT**

This Memorandum of Understanding ("MOU") is by and between the Butte County Office of Education and Butte County Board of Education ("collectively BCOE") and Chico Unified School District ("Chico USD") (collectively referred to herein as the "Parties").

RECITALS:

- A. BCOE is a county office of education and county board of education existing under the laws of the State of California.
- B. Chico USD is a school district existing under the laws of the State of California.
- C. The Blue Oak Charter School ("Charter School") is a nonprofit public benefit corporation organized pursuant to Education Code section 47604. The Charter School's charter was granted by BCOE on or about July 15, 2001. Since that date, BCOE has been operating as the Charter School's "authorizing authority." BCOE denied the Charter School's renewal petition on January 10, 2011.
- D. The Charter School subsequently submitted a petition for Charter School approval to Chico USD which approved the petition for Charter School on April 6, 2011 for a term commencing on July 1, 2011. By approving the charter petition, Chico will become the "authorizing authority" of the Charter School.
- E. The State Department of Education has determined that Charter School will not be treated as a new charter school and the State charter number will remain #04-10041-6119523.
- F. Because as set forth in paragraphs D and E, the Charter School will not formally close, this MOU is intended to outline the Parties' agreements related to the transfer of status as "authorizing authority" from BCOE to Chico as of July 1, 2011.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements herein set forth, the BCOE and Chico do hereby agree as follows:

AGREEMENTS:

- A. Charter Approval. The charter petition was approved by Chico for a term commencing on July 1, 2011 and terminating on or about June 30, 2013 (attached).
- B. Memorandum of Understanding. If all contingencies outlined below are fulfilled, this MOU shall commence upon July 1, 2011 and shall continue so long as the charter is in operation.

- C. Authorizing Authority. The parties agree that no later than June 30, 2011 “authorizing authority” status shall be transferred from BCOE to Chico.
- D. Oversight Authority. As of July 1, 2011 BCOE shall no longer have primary oversight authority over the charter school pursuant to the charter and Education Code section 47604, 47604.32, and 47605 subdivision (m). Chico USD, as the “authorizing entity” shall be primarily responsible for Education Code mandated oversight and supervision of the Charter School. However BCOE retains all statutory charter school oversight authority granted to a county superintendent of schools by the Education Code.
- E. Records. Any files, records, or other documents necessary to the operation and oversight of the charter school shall be transferred from BCOE to Chico USD.
- F. Severability. If any provision or any part of this MOU is for any reason held to be invalid and or unenforceable or contrary to public policy, law or statute and/or ordinance, the remainder of this MOU shall not be affected thereby and shall remain valid and fully enforceable.
- G. Entire Agreement. This MOU contains the entire agreement of the parties with respect to the matters covered hereby, and supersedes any oral or written understandings or agreements between the parties with respect to the subject matter of this MOU. No person or party is authorized to make any representations or warranties except as set forth herein, and no agreement, statement representation or promise by any party hereto that is not contained herein shall be valid or binding. The undersigned acknowledges that she/he has not relied upon any warranties, representations, statements or promises by any of the parties herein or any of their agents or consultants except as may be expressly set forth in this MOU. The parties may execute this MOU in counterparts and signatures delivered by facsimile transmittal shall be deemed the same as original signatures. The parties further recognize that this MOU shall only be modified in writing by the mutual agreement of the parties.

Dated: _____

For the Butte County Office of Education and

Dated: _____

For the Chico Unified School District

1. CALL TO ORDER

At 6:04 p.m. Board President Kaiser called the Special Board Meeting to order in the Library at Pleasant Valley High School, 1475 East Avenue.

Present: Kaiser, Reed, Robinson, Thompson, Griffin

Absent: None

2. CONSENT CALENDAR

At 6:05 p.m. Board President Kaiser asked if anyone would like to pull a consent item for further discussion. No items were pulled. Board Member Thompson moved to approve the consent items; seconded by Board Vice President Reed.

2.1. EDUCATIONAL SERVICES

2.1.1 The Board approved the Expulsion Clearance of Students with the Following IDs: 36867, 38987, 39184, 39831, 40346, 40600, 42161, 43097, 43602, 51382, 51508, 58855, 58953, 59572, 61498, 63101, 66113

2.1.2 The Board approved the Expulsion of Students with the Following IDs: 44078, 56153, 68077

2.1.3 The Board approved the Field Trip Request for the MJHS 8th Grade Peer Mediators to Visit with Holocaust Survivors in Mendocino, CA from 4/10/11-4/11/11

(Consent Vote)

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

3. DISCUSSION/ACTION CALENDAR**3.1 EDUCATIONAL SERVICES****3.1.1. Information: Update on Progress of CUSD Elementary Schools**

At 6:06 p.m. Director Joanne Parsley introduced the six elementary school principals who would be presenting information about the programs and practices at each of their sites: Kimberly Rodgers, Emma Wilson; Sue Hegedus, Hooker Oak; David Murgia, Little Chico Creek; Rhys Severe, Marigold; Larry Spini, Shasta; and Debbie Aldred, Sierra View. Principal Dave Murgia presented an overview of the commonalities between the schools and then each principal, along with teachers from the sites, provided information on individual site programs and outcomes.

3.1.2. Discussion/Action: The Blue Oak School Charter Petition

At 7:17 p.m. Charter Liaison John Bohannon presented background information on the Blue Oak Charter School and reviewed Charter regulations. He then presented data and findings gathered by the Charter School Review Committee. The CUSD Board of Education was presented with two options: Option A, Adopt Resolution 1142-11, denying the Blue Oak Charter petition using California Education Code reasons for denial; and Option B, Adopt Resolution 1143-11, approving the Blue Oak Charter petition for a two-year approval with stipulations addressed in the resolution. At 7:53 p.m. the floor was open for public comment. Two Blue Oak students, Lucy Sandoe and Sylvia Pape, addressed the Board along with Marc Kessler, the lead petitioner, about why the petition should be approved. CUSD Psychologist, Rose Wanken, shared concerns about the Blue Oak philosophy regarding students with special needs. At 8:05 p.m. the public comment period was closed and the floor was open for Board discussion. At 8:36 p.m. Board Vice President Reed moved to approve Option A, Resolution 1142-11; seconded by Board Clerk Robinson.

AYES: Reed, Robinson

NOES: Thompson, Griffin

ABSTAIN: Kaiser

ABSENT: None

Since there was no majority vote, Board Member Griffin moved to approve Option B, Resolution 1143-11 approving the Blue Oak Charter petition for a two-year approval with stipulations addressed in the resolution; seconded by Board Member Thompson.

AYES: Kaiser, Thompson, Griffin

NOES: Reed, Robinson

ABSTAIN: None

ABSENT: None

3.2 BOARD

3.2.1. Discussion/Action: Development of 2011-2012 CUSD Board Goals

At 8:50 p.m. Board President Kaiser stated this item would be moved to the Special Board Meeting scheduled for Saturday, April 9, 2011, at 9:00 a.m. in the Large Conference Room at the Chico Unified District Office at 1163 East 7th St.

At 8:52 p.m. Board President Kaiser announced the open session was adjourned and the Board moved into Closed Session. There were no public comments on closed session items.

4. CLOSED SESSION

4.1. Conference with Legal Counsel

Anticipated Litigation

Significant exposure to litigation

Pursuant to Government Code

Section 54954.5(b)

Attending:

Kelly Staley, Superintendent

Bob Fenster, Asst. Superintendent

Maurcen Fitzgerald, Asst. Superintendent

Paul Gant, Attorney at Law

4.2. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Fenster, Asst. Superintendent

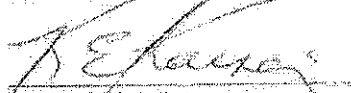
Maurcen Fitzgerald, Asst. Superintendent

5. ADJOURNMENT

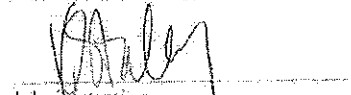
At 9:55 p.m. Board President Kaiser announced there was nothing to report from Closed Session and the meeting was adjourned.

:mm

APPROVED:



Board of Education



Administration

PROPOSED AGENDA ITEM: PVHS Field Trip - Skills USA Competition

Prepared by: Jerry Joiner

☒ Consent

Board Date June 15, 2011

☐ Information Only

☐ Discussion/Action

Background Information

I-Tech students who qualified at the state level will attend the annual Skills USA National competition in Kansas City, Missouri, showcasing their leadership and hands-on skills.

Education Implications

Great opportunity to demonstrate the skills they have learned in their I-tech classes at PVHS.

Fiscal Implications

Funding will be provided through our Perkins grant.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

7.2.4.
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 5-6-11

FROM: Jerry Joiner

School/Dept.: PVHS - I-tech

SUBJECT: Field Trip Request

Request is for I-tech Dept - SkillsUSA group
(grade/class/group)

Destination: Kansas City

Activity: National SkillsUSA
Leadership Conference

from June 20, 11 5:00 am to June 26, 11 7:30 pm
(dates) / (times) (dates) / (times)

Rationale for Trip: for students to compete nationally against
their peers in leadership and hands on skills learned
during their high school career as well as furthering their education.

Number of Students Attending: 2 Teachers Attending: 1 Parents Attending:

Student/Adult Ratio: 2 to 1

Transportation: Private Cars CUSD Bus Charter Bus Name
Other: Airline

All requests for bus or charter transportation must go through the transportation department - NO
EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ Registration 600⁰⁰ Substitute Costs \$ 0 Meals \$ 240⁰⁰
Lodging \$ 810⁰⁰ Transportation \$ ~~2410~~ 2626⁰⁰ Other Costs \$ Rentals 700⁰⁰

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Perkins Acct. #: \$

Name Acct. #: \$

Jerry Joiner
Requesting Party

5-6-11
Date

[Signature]
Site Principal

6/3/11
Date

☒ Approve/Minor ☐ Do not Approve/Minor
or
Recommend/Major ☐ Not Recommended/Major

n/a
Director of Transportation

Date

(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

[Signature]
Director of Educational Services

06/07/11
Date

☒ Recommend ☐ Not Recommended
☐ Approved ☐ Not Approved

Board Action

Date

PROPOSED AGENDA ITEM: Out of Town Field Trip Approval

Prepared by: Cyndi Bailey, PV High School Yearbook Advisor

☒ Consent

Board Date June 15, 2011

☐ Information Only

☐ Discussion/Action

Background Information

Six PV High School Yearbook students, as well as the advisor, will be attending an annual yearbook camp, this year held at Cal State University, Hayward, from Monday, July 25-Thursday, July 28.

Education Implications

Students and teacher will be given the opportunity to meet with many trained professionals in the areas of photography, caption and copy writing and yearbook basics. Students will be given direction and guidance in developing and creating the PV Yearbook cover design and theme.

Fiscal Implications

Each student will contribute \$100 toward the cost of their camp experience. The PV Yearbook fund will pay for the remaining \$375/per student, as well as the \$525 cost for the advisor, for a total of approximately \$2775.00

Additional Information

This is an annual trip that gives students an amazing opportunity to interact with students from Northern California who are also dedicated to creating the best yearbook for their school.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

7.2.5.
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 6/10/11

FROM: Cyndi Bailey

School/Dept.: PV High School Yearbook

SUBJECT: Field Trip Request

Request is for: PV High School Yearbook students

(grade/class/group)

Destination: Cal State Hayward

Activity: Yearbook Camp

from July 25 1:00 p.m. to July 28 1:00 p.m.

Rationale for Trip: Students will learn how to create yearbook theme packages and cover design with professionals in the yearbook industry as well as learn the basics of yearbook creation.

Number of Students Attending: 5 Teachers Attending: 1 Parents Attending: 0

Student/Adult Ratio: 5:1

Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____

Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$2600

Substitute Costs \$0

Meals \$included in camp fee

Lodging \$ included in fee

Transportation \$190

Other Costs \$

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name: PV Yearbook Acct. #: 425 \$2790

Name _____ Acct. #: _____ \$ _____

Cyndi Bailey
Requesting Party

6/10/11
Date

[Signature]
Site Principal

6/10/11
Date

☒ Approve/Minor
or
Recommend/Major ☐ Do not Approve/Minor
or
Not Recommended/Major
(If transporting by bus or Charter)

n/a
Director of Transportation

Date

IF MAJOR FIELD TRIP

Gianne Parsley
Director of Educational Services

6/10/11
Date

☒ Recommend ☐ Not Recommended
☐ Approved ☐ Not Approved

Board Action

Date

Title: Agricultural Vocational Education Incentive Grant

Action:

Consent x

Date: **June 15, 2011**

Information

Prepared by: **Quinn Mendez, Chico High**

Background Information

The **Agricultural Vocational Education Incentive Grant** provides local educational agencies (LEAs) with funds to be used to improve the quality of their **agricultural vocational education** programs. The goal is to maintain a high-quality, comprehensive **agricultural vocational** program in California's public school system to ensure a constant source of employable, trained, and skilled individuals.

Education Implications

Benefits of agricultural education programs are:

- Collaboration, articulation, and networking with all levels of delivery systems (elementary through postsecondary) for instructors
- Supervised entrepreneurial and workplace learning experiences for students
- Linkages and partnerships with business and industry for instructors and students
- Professional development opportunities for teachers, administrators, and counselors
- Curriculum development based on performance and content standards for instructors
On-site technical assistance in programs for instructors and students
- A foundation for students in the academic and technical skills necessary for career and personal success
- Student leadership and interpersonal skills
- An authentic assessment of knowledge, skills, and abilities through on-demand demonstrations and portfolios

Fiscal Implications

None to the general fund. Expenses will be covered by Agricultural Vocational Education Incentive Grant.

California Department of Education
AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT
2011-12 APPLICATION FOR FUNDING

(Due Date: To be received in Regional Supervisor's Office by June 30, 2011)

DATES OF PROJECT DURATION - JULY 1, 2011, TO JUNE 30, 2012

Chico High School

(School Site)

Chico Unified School District

(District)

Certification: I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.

Garret R. Brinson
 Signature of Authorized Agent

Director

Jim Haler Title
 Signature of Principal

Ormed
 Signature of Agriculture Teacher
 Responsible for the Program

Contact Phone Number: 891-3026 Ext. 381

Date of Approval of Local Agency Board:

June 15, 20011

Funds Requested - Part I

\$5,000.00

Part II

\$2,624.00

Part III

\$0.00

Part IV

\$8,000.00

Part V

\$0.00

Total

\$15,624.00

Number of Different Agriculture Teachers at Site:

3

PART I - QUALITY CRITERIA 1-9 (REQUIRED) ALLOCATION

Quality Criteria	Will Meet Criteria	Variance Requested
1. Curriculum and Instruction	<u>x</u>	<u></u>
2. Leadership and Citizenship Development	<u>x</u>	<u></u>
3. Practical Application of Occupational Skills	<u>x</u>	<u></u>
4. Qualified and Competent Personnel	<u>x</u>	<u></u>
5. Facilities, Equipment, and Materials	<u>x</u>	<u></u>
6. Community, Business, and Industry Involvement	<u>x</u>	<u></u>
7. Career Guidance	<u>x</u>	<u></u>
8. Program Promotion	<u>x</u>	<u></u>
9. Program Accountability and Planning	<u>x</u>	<u></u>

Formal Variance Request must be included if requesting a variance. A variance is a proposed plan for bringing the program into compliance with required quality criteria. Variances should result in compliance prior to the following year's application. All variances must be approved with the application. Non-compliance with the terms of the approved variance will result in a loss of funds.

PART I - CONTINUED

Departmental Allocation: Meeting the criteria in PART I makes the program eligible for the following amounts based on the number of teachers in the program.

Total Number of Teachers	Amount Eligible	Amount Requested
One Teacher or Less	\$4,000	
Two Teachers	\$4,500	
Three Teachers or More	\$5,000	\$5,000.00

PART II - PROGRAM ENROLLMENT ALLOCATION

Total Number of Students	2010-11 R2 Number	Amount Requested
List Number from R2 Report (\$8/Member)	328	\$2,624.00

PART III - SAE AND RETENTION ALLOCATION

Number of State Degrees in 2010	2	
Percent of Students (R2) Receiving State Degree	1%	
SAE/Retention Standard Funds - If percentage of State Degree recipients is 5 percent or greater, then you are eligible for \$200 per degree awarded. Maximum of \$10,000.		FALSE

PART IV - QUALITY CRITERIA 10-11 (OPTIONAL) ALLOCATION

Schools which qualify for a Departmental Allocation may apply for additional amounts for each specific Quality Criteria (10 and 11) met.

- * Amounts requested in Quality Criterion 10 will be the indicated amount for that criterion, multiplied by the full-time equivalent (FTE). To count a preparation period, the teacher must be teaching Career Technical Education courses in Agriculture for 50 percent or more of their teaching periods.
- * Amounts requested in Quality Criterion 11A will be the indicated amount for each teacher who was compensated a minimum of \$2,000 for year-round employment.
- * Amounts requested in Quality Criterion 11B will be the indicated amount for each teacher who is provided a project supervision period. Project periods will be counted if the teacher has a preparation period as part of the regular teaching day.

Number of FTE Agriculture Teachers at Site:

3

List the Names of the Agriculture Teachers:

Quinn Mendez

4.

Sheena Sloan

5.

Ronnie Cockrell

6.

Criterion 10 - Student/Teacher Ratio

Criterion 11A - Year-Round Employment

Criterion 11B - Project Supervision Period

Number Meeting
Criteria

3

1

Amount
Requested

\$0.00

\$6,000.00

\$2,000.00

\$8,000.00

TOTAL FUNDS REQUESTED PART IV

PART V - QUALITY CRITERION 12 (OPTIONAL) ALLOCATION

Quality Criterion 12 Form is attached and all criteria has been met. If the answer is yes, list \$3,000 (funds requesting) in space to the right.

no

PART VI - FINANCIAL SCHEDULE

7.2.6.

Page 4 of 4

Part A

Line	Acct. No.	Classification	A Description of Item for Which Funds Will be Expended	B Incentive Grant Funds	C Matching Funds
1	4000	Books & Supplies		\$15,624	\$15,624
2			Subtotal for 4000	\$15,624.00	\$15,624.00
3	5000	Services and Other Operating Expenses such as: Services of Consultants, Staff Travel, and Conference; Rentals, Leases, and Repairs; Bus Transportation	1.		
4			2.		
5			3.		
6			4.		
			5.		
7			6.		
8			Subtotal for 5000	\$0.00	\$0.00
9	6000	Capital Outlay: Includes Sites and Improvements of Sites; Buildings and Improvement of Buildings; Equipment	1.		
10			2.		
11			3.		
			4.		
12			5.		
13			Subtotal for 6000	\$0.00	\$0.00
14			Total for 4000-6000 Lines 2, 8, 13	\$15,624.00	\$15,624.00

TOTAL 2011-2012 Incentive Grant Allocation:

\$15,624.00

Part B - Complete this portion if a waiver of the matching requirement was granted:

Line	Acct No.	Classification	A Description of Item for Which Funds Were Expended	B Incentive Grant Funds	C Amount of Salary and Benefits
15	1000	Salaries	Teachers' Summer Service Salaries		
16	1000	Salaries	Teachers' Salaries for Project Supervision Period		
17	3000	Benefits	Benefits for the Above Items (1000)		
18			TOTAL		\$0.00

TOTAL Amount of Waiver Requested:

PROPOSED AGENDA Warrant Authorization
ITEM: _____

Prepared Scott Jones, Director-Fiscal Services
by: _____

☒ Consent

Board Date 6/15/11

☐ Information Only

☐ Discussion/Action

Background Information

Warrants in the amount of \$1,300,668.64 for the period of May 13 through June 8, 2011 have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the district in support of the district's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the district's approved budget.

**CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928
530-891-3000**

7.3.1.
Page 2 of 2

June 15, 2011
Accounts Payable Warrants

FUND #:	FUND DESCRIPTION:	WARRANT #S:	AMOUNT
01	General Fund	375414-375687	\$634,821.48
01	General Fund	375770-376027	\$488,943.67
13	Nutrition Services	375688-375689	\$7,179.42
13	Nutrition Services	375700-375720	\$89,318.36
14	Deferred Maintenance	375690	\$2,152.50
25	Capital Fac. FD-State Cap	375691-375692	\$23,168.64
25	Capital Fac. FD-State Cap	376028-376029	\$1,008.78
27	1998 SRB (2008 Sale P&I)	375693-375696	\$3,199.55
27	1998 SRB (2008 Sale P&I)	376030-376035	\$42,159.11
35	County School Facilities Fund	375697	\$205.23
42	Special Reserve RDA City Pass Through	375698-375699	\$8,511.90
TOTAL WARRANTS TO BE APPROVED:			\$1,300,668.64

CC Maureen Fitzgerald, Assistant Superintendent, Business Services

CC Scott Jones, Director of Fiscal Services

PROPOSED AGENDA ITEM: Monthly Enrollment

Prepared by: Maureen Fitzgerald, Assistant Superintendent, Business Services

☒ Consent

Board Date June 15, 2011

☐ Information

☐ Discussion/Action

Background Information:

On February 20, 2008, the Board received the Fiscal Recovery Plan as prepared by Sheila Vickers, fiscal advisor to the district. The plan recommended that the Board receive monthly updates of enrollment and ADA.

Education Implications:

Monitoring of enrollment is critical to ensuring that classes are of the appropriate size and configuration, ensuring that instructional opportunities are provided for all students.

Fiscal Implications/Analysis of Attached Reports:

Enrollment:

The enrollment report for the 11th month-Annual reflects 11,677.

Chico Unified School District
Central Attendance Office

2010-11
Total Monthly Enrollment By School

	-----SCHOOL MONTH-----										
	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th
	Aug 27	Sept 24	Oct 22	Nov 19	Dec 17	Jan 28	Feb 25	Mar 25	Apr 22	May 20	May 26
Chapman	326	326	332	324	321	322	324	327	335	337	319
Citrus	385	398	394	387	385	401	409	403	405	412	400
Emma Wilson	657	665	661	660	655	655	659	657	659	661	640
Hooker Oak K-6	342	338	338	342	339	336	336	334	336	339	327
John McManus	626	615	613	612	608	622	628	623	628	629	614
Little Chico Crk	558	562	559	559	551	552	556	558	560	559	557
Marigold	556	560	556	549	548	549	550	552	552	553	549
Neal Dow	436	434	434	428	425	424	418	419	417	421	409
Parkview	249	245	244	243	242	253	254	250	250	249	248
Rosedale	534	533	532	532	531	536	536	536	535	537	536
Shasta	666	668	674	676	672	682	677	679	677	665	664
Sierra View	590	595	592	594	594	592	593	596	595	595	592
Oakdale K - 6	14	17	18	21	19	6	9	11	12	13	13
Loma Vista K-6	12	12	12	12	11	11	11	11	10	10	10
SUBTOTAL K-6	5951	5968	5959	5939	5901	5941	5960	5956	5971	5980	5878

Hooker Oak 7-8	13	13	14	14	13	14	12	10	10	10	10
BJHS	666	663	661	660	652	658	657	658	649	652	652
CJHS	558	562	563	561	559	557	562	557	558	557	557
MJHS	576	574	575	571	562	568	568	575	573	572	570
CSHS	1818	1815	1791	1782	1718	1754	1752	1738	1723	1718	1704
PVSHS	1999	1970	1949	1941	1893	1920	1928	1907	1905	1892	1895
Fair View	236	230	241	240	192	230	228	225	209	213	213
CAL	54	21	21	21	14	29	26	22	23	28	28
AFC	53	97	85	93	57	90	91	93	104	117	109
Oakdale 7 -12	0	0	0	0	0	46	59	59	55	57	50
Loma Vista 7-12	13	12	12	11	11	10	10	10	10	11	11
SUBTOTAL 7-12	5986	5957	5912	5894	5671	5876	5893	5854	5819	5827	5799

CURRENT YEAR	11937	11925	11871	11833	11572	11817	11853	11810	11790	11807	11677
PRIOR YEAR	12324	12318	12310	12267	12082	12209	12192	12098	12118	12141	12108
Difference from Mo. 1		(12)	(66)	(104)	(365)	(120)	(84)	(127)	(147)	(130)	(260)

PROPOSED AGENDA ITEM: Declaration of Surplus Property

Prepared by: Scott Jones - Director, Fiscal Services

☒ Consent

Board Date 06/15/11

☐ Information Only

☐ Discussion/Action

Background Information:

In accordance with the California Ed Code, Chico Unified School District's property may be disposed of by any of the following methods:

1. The Superintendent may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. Timely notice for bids shall be posted or published. The Superintendent or designee may sell property for which no qualified bid has been received, without further advertising.
2. The Superintendent may authorize the sale of the property by public auction.
3. Without advertisement for bids, the County Superintendent may sell or lease the property to government agencies, other school districts, or to any agency eligible under the federal surplus property law. In such cases, the sale price shall be equal to the value of the property plus estimated cost of purchasing, storing, and handling. Excess equipment with a value of less than one hundred dollars may be sold directly to an agency without advertising with the approval of the Assistant Superintendent of Business Services or designee.
4. If the Superintendent or Designee agrees that the property is worth no more than \$2,500, the Superintendent may designate any employee to sell the property without advertising.
5. If the Superintendent or Designee finds that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Superintendent or may be disposed of by dumping. If any equipment contains universal waste, it will be disposed of in a legal manner.

Educational Implications: NONE

Fiscal Implications: NONE

D.O. Recommendation: Recommended for approval

Useable Surplus Property 06/15/11

BO#	Description	Cond.	Transfer /Sold	Rec'd From	Value	Universal Waste
6576	14 DESKS	1	WHSE	CHS	10	N
6576	15 CHAIRS	1	WHSE	CHS	10	N
6576	BOOKCASE MISSING SHELVES	2	WHSE	CHS	10	N
6576	4 FILE CABINETS	1	WHSE	CHS	10	N
6576	3 TABLES	1	WHSE	CHS	10	N
6581	VCR	1	WHSE	INSPIRE	5	Y
6581	8 DESKS	1	WHSE	INSPIRE	10	N
6581	SHARP T.V.	1	WHSE	INSPIRE	5	Y
6581	OVERHEAD PROJECTOR	1	WHSE	INSPIRE	10	Y
6581	DARK BROWN DRESSER	2	WHSE	INSPIRE	5	N
6581	SANYO REFRIGERATOR	2	WHSE	INSPIRE	5	Y
6581	GREEN 3 DRAWER FILE CABINET	2	WHSE	INSPIRE	5	N
6581	2 GREY FILE CABINETS	1	WHSE	INSPIRE	10	N
6581	SMALL BROWN DESK	2	WHSE	INSPIRE	10	N
6581	BROWN 2 DRAWER FILE CABINET	1	WHSE	INSPIRE	5	N
6585	TOSHIBA VCR W/O REMOTE	2	WHSE	CHS	10	Y
6588	DEWALT 12" RADIAL ARM SAW	1	WHSE	PVHS	100	Y

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Unrepairable Surplus Property 06/15/11

BO#	Description	Cond.	Transfer /Sold	Rec'd From	Value	Universal Waste
6573	PHOTO 924 PRINTER	3	WHSE	LOMA VISTA	N/A	Y
6581	WOOD FOLD-UP TABLE	3	WHSE	INSPIRE	N/A	N
6584	OPAQUE PROJECTOR	3	WHSE	CHS	N/A	Y
6591	10" DELTA TABLE SAW	3	WHSE	PVHS	N/A	Y
6592	DEE SAND BLAST CABINET	3	WHSE	PVHS	N/A	N
6592	SKAT BEAD SAND BLAST CABINET	3	WHSE	PVHS	N/A	N
6594	HP LASERJET PRINTER	3	WHSE	CHS	N/A	Y

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

**Surplus Property 06/15/11 to Computers for Classrooms for
refurbishing to current technology standards and reallocating back to
schools**

BO#	Description	Cond.	Rec'd From
6574	43 GATEWAY COMPUTERS	3	PVHS
6574	3 COM SWITCH	3	PVHS
6574	2 COMPAQ COMPUTERS	3	PVHS
6575	DELL POWER EDGE	2	INSPIRE
6575	4 HP PROLIANTS	2	INSPIRE
6575	IBM CLONE COMPUTER	2	INSPIRE
6575	2 HP COMPUTERS	2	INSPIRE
6575	HP SCANNER	2	INSPIRE
6575	APC SMART UPS 1400XL	2	INSPIRE
6575	APC SMART UPS 1000	2	INSPIRE
6577	6 ASST. MONITORS	1	PVHS
6578	3 COMPUTER CHIPS	1	LOMA VISTA
6579	4 GATEWAY COMPUTERS	3	CITRUS
6580	4 GATEWAY COMPUTERS	1	CHAPMAN
6580	6 COMPAQ COMPUTERS	1	CHAPMAN
6580	DELL COMPUTER	1	CHAPMAN
6580	IBM COMPUTER	1	CHAPMAN
6580	6 ASST. MONITORS	1	CHAPMAN
6580	TOSHIBA LAPTOP	1	CHAPMAN
6582	SPEAKERS	1	INSPIRE
6582	ACER MONITOR	1	INSPIRE
6582	COMPUTER HARD DRIVE	1	INSPIRE
6582	HEWLETT PACKARD PRINTER	1	INSPIRE
6582	4 ASST. KEYBOARDS	1	INSPIRE
6582	HP COMPUTER SCANNER	1	INSPIRE
6582	4 COMPAQ MONITORS	1	INSPIRE
6582	2 COMPAQ COMPUTERS	1	INSPIRE
6582	LARGE OMNI PRO	1	INSPIRE
6582	2 ASST. MONITORS	1	INSPIRE
6582	8 COMPAQ DESKTOPS	1	INSPIRE
6582	WHITE DELL MONITOR	1	INSPIRE
6582	BOX OF MISC ELECTRONIC CORDS	1	INSPIRE
6583	2 COMPUTER MONITORS	3	LOMA VISTA
6583	2 COMPUTER MONITORS	1	LOMA VISTA
6586	16 GATEWAY LAPTOPS	1	CHAPMAN
6586	BOX OF MISC ELECT. CORDS & DRIVES	1	CHAPMAN
6586	4 COMPAQ CPU'S	1	CHAPMAN
6586	POWER MAC 5400	1	CHAPMAN

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Surplus Property 06/15/11 to Computers for Classrooms for
refurbishing to current technology standards and reallocating back to
schools

BO#	Description	Cond.	Rec'd From
6586	2 GATEWAY FLAT SCREEN MONITORS	1	CHAPMAN
6586	1 MITSUBISHI MONITOR DELL CPU	1	CHAPMAN
6586	1 LASERWRITER II PRINTER	1	CHAPMAN
6589	8 CISCO 2900XL SWITCHES	1	MAINT.
6593	7 ASST. COMPUTERS	3	CITRUS
6595	3 DELL OPTIPLEX COMPUTERS	1	CHAPMAN
6595	2 COMPAQ COMPUTERS	1	CHAPMAN
6595	1 GATEWAY FLAT SCREEN MONITOR	1	CHAPMAN
6595	3 ASST MONITORS	1	CHAPMAN
6596	1 APPLE COMPUTER POWER BOOK	2	BUSN OFC
6596	1 GATEWAY COMPUTER	2	BUSN OFC
6596	1 COMPAQ DESK PRO	2	BUSN OFC
6597	1 COMPAQ CPU	2	INFO TECH

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

TITLE: Consultant Agreement for District Demographic Analysis

Action _____
Consent X
Information _____

June 15, 2011

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

Background information

The District relies upon demographic data to project its student housing needs into the future. It is important that this data be revised on a regular basis. The analysis and compilation of student population data, utilizing geographical information systems (GIS), enables the District to make well planned decisions regarding future housing, facilitates the application for available state funding for upcoming District facilities projects and provides a useful tool for analyzing possible boundary modifications. In recent years the District has utilized the services of J M King & Associates who have tracked student data utilizing GIS programs. This year we have asked JM King & Associates to take a look at the District's eligibility for State funding of new construction and modernization projects. In addition we have a proposal for services related to redefining school Boundary Lines within the District.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The proposal is based on an hourly rate with an estimated number of hours for each scope of work; the total is not to exceed \$62,500.00. This has no impact on the General Fund because it is funded entirely out of Developer Fees.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to enter into a service agreement with JM King & Associates.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____

CONSULTANT AGREEMENT

1. A completed BSI0a. "Certificate of Independent Consultant Agreement" guideline is:
☒ On File (click to view) ☐ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: JM King and Associates
 Street Address/POB: 2901 35th Street
 City, State, Zip Code: Sacramento, CA 95817
 Phone: (916) 264-7620
 Taxpayer ID/SSN: 351585314

This agreement will be in effect from: 06/15/11 to 05/31/12
 Location(s) of Services: (site) District Wide

3. **Scope of Work** to be performed: (attach separate sheet if necessary)
 Prepare and update the demographic study and 10-year enrollment projections in order to maximize current facility usage. Update both modernization and new construction applications for state funding. Provide analysis for school attendance boundary planning.
4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:
 See Attached Proposals.

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) Fund 25- Developer Fees
 2)
 3)

6. **Account(s) to be Charged:**

Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1) 100.00	25	0000	0	0000	7200	5800	14	510
2)						5800	14	
3)						5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 125.00 Per Unit, times 500.00 # Units = \$ 62,500.00 Total for Services
 (Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. **Additional Expenses:**

\$
 \$
 \$

Total for
 0.00 Addit'l Expenses

\$ 62,500.00 **Grand Total**

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee - See BS10a)

Consultant Name: JM King and Associates

Business Services Use Only

CA# _____

V# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Cheryl G. King CHERYL KING 6-7-11
(Signature of Consultant) (Print Name) (Date)

12. RECOMMENDED:

Michael Weissenborn Michael Weissenborn 6-7-11
(Signature of Originating Administrator) (Print Name) (Date)

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

APPROVED:

☐ Consultant ☐ Contract Employee

(Signature of District Admin.-Business Services) (Print Name) (Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

\$ _____
(Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

PROPOSAL FOR STATE SCHOOL FACILITY CONSULTING SERVICES

for the

CHICO UNIFIED SCHOOL DISTRICT

Prepared by:

JM King & Associates
2901 35th St.
Sacramento, California 95817
(916) 254-7620



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CURRENT PROPOSAL

The planning, funding, and construction of school facilities involve many complex issues. Due to the frequent changes in State school facility legislation, it is time and cost effective to be represented by a consulting firm based in Sacramento that is experienced in the many aspects of school facility planning.

With the passage of Assembly Bill 1014, and the change in State regulations, JM King & Associates was instrumental in obtaining over \$6million for the CUSD.

In order to provide additional funding from State sources (both modernization and new construction) to match local district dollars, JM King & Associates will update both modernization and new construction applications.

New construction monies can be utilized at any site in the district to construct new facilities. Modernization monies are site specific and can be utilized to update HVAC, roofing, telecommunications, solar, etc. as well as replacement of current facilities.

This proposal includes the following project specific sites:

- o Chico High School (modernization of Lincoln Hall with potential new construction enhancements)
- o Pleasant Valley High School (new construction of classroom building and modernization of other buildings)
- o Inspire Charter School (charter school funding)
- o Fairview School:
 - Construction Academy
 - Academy for Change
- o Chapman Elementary School (modernization eligibility)
- o Marsh Junior HS

- o *Other projects as requested by the CUSD staff will be priced at district's request.*

Our services include the following:

Update New Construction Applications (current--2010, 2011, and 2012)

1. Obtain from the District facilities and enrollment information required to determine the amount of new construction grant funding eligibility under the School Facility Program (SFP).
2. Research required residential development (tentative maps only) and obtain certification letters from planning department (City and/or County) (Education Code 17070.35 et seq).
3. Calculate new construction eligibility for all available scenarios provided for by the passage of Assembly Bill 1014. Review and analyze District data to support District applications for the maximum new construction eligibility and funding approval.
4. Prepare required enrollment and facilities reports for District review and approval to file with the Office of Public School Construction (OPSC) to seek approval of new construction eligibility. Prepare annual updated enrollment and facilities reports as needed or required.
5. Secure SAB approval of District's new construction eligibility.

Update Modernization Applications (2011-2013)

1. Review and revise State Modernization grant funding applications to establish eligibility for funding, including analysis and update of all 20+ year old buildings site by site, permanent and portable classrooms and review new CBEDs enrollments in order to obtain new eligibility for increased funding. Forward completed applications to District for review and signature.
2. File with Office of Public School Construction (OPSC) to obtain approval.
3. Secure SAB approval of District's modernization eligibility.

Alternative Education Funding Sources

1. Calculate funding from various State agencies for alternative education funding, including charter school funding, Career Technical Education funding, etc.
2. Prepare required documents and forward to staff for signature and approval.

CONSULTING FEES

This agreement will cover a two year period from May, 2011 – May 2013.

The District shall pay the Consultant at the rate of \$125 per hour for services outlined in this Agreement **not to exceed 200 hours without prior written approval from the District.**

The Consultant will provide services as needed and requested by the District. Services will be documented and invoiced on a monthly basis.

The scope of the work necessary to complete the services listed in this Agreement is dependent on the availability and quality of the District's enrollment and facilities information and subject to SB 50 regulations.

ADDITIONAL CONSIDERATIONS

The Consultant shall be reimbursed as follows:

1. Necessary visitations to the District by the Consultant will be reimbursed on an actual and necessary basis. Reimbursed visitations shall have prior approval from the District.
2. Reproduction of documents shall be the responsibility of the District. If the District chooses, the Consultant will provide duplicating services on an actual cost basis.
3. Application filing fees and other state required fees are the responsibility of the District.

PROPOSAL FOR DEMOGRAPHIC ANALYSIS/ENROLLMENT PROJECTIONS

for the

CHICO UNIFIED SCHOOL DISTRICT

Prepared by:

JM King & Associates
2901 35th St.
Sacramento, California 95817
(916) 254-7620



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CURRENT PROPOSAL

In order to make decisions regarding school facilities in a timely manner for all students and to maximize current facility usage in the Chico Unified School District, the District should prepare an update to the Demographic Study and Enrollment Projections.

The Enrollment Projections and Spatial Analysis of the CUSD current student population will be prepared containing recommendations to guide the District's decisions regarding facilities for a 10-year period. The work outlined in this proposal will be a precursor to boundary realignment.

The following components outline the consultant's work for the preparation of the updated Demographic Analysis and Enrollment Projections recognizing that a majority of the research, initial analysis and in-house work has been previously completed by our firm.

COMPONENT A: HISTORIC DEMOGRAPHICS (Research will be updated for this study)

Component A will analyze the historic demographic trends which have influenced district enrollments and facility utilization. Specific information will include:

1. A review of district enrollment patterns identifying causes of change where possible.
2. A review of the district's existing housing stock including median housing values and an identification of trends over time.
3. Commentary of community/neighborhood dynamics that have contributed to enrollment changes in the district.

COMPONENT B: STUDENT GENERATION STUDY UPDATE

(Research previously completed will be updated for this study).

1. Preparation of student generation study by housing type (i.e. single family detached, single family attached, multi-family, affordable).
2. Research of current and planned residential development by attendance area by type with build-out scenarios.
3. Analysis of student generation factors by square footage, age of housing, and type of housing.
4. Analysis of housing construction vs. current enrollments in district.

COMPONENT C: LAND USE AND DEVELOPMENT (Research will be updated for this study)

Component C will identify current and anticipated land use plans and policies, and their potential effects on the District. Specific steps in this component will include:

1. A review and analysis of all relevant land use plans which may affect development patterns in the District.
2. An analysis of vacant land which may be developed. This analysis will include major development constraints and construction timetables.
3. An analysis of economic growth forces and major issues which may affect development in the District (i.e., seismic safety, water supply, sanitary sewer capacities, flood zones).

COMPONENT D: ENROLLMENT PROJECTIONS-UPDATED

(Projections completed for the 2006, 2007, 2008 and 2009 school years will be updated)

Component D will provide enrollment projections based on historic and anticipated development, birth rates, student resident/migration data, and pertinent census and demographic information. Specific steps will include:

1. A review of district historical enrollment patterns. This review will include identification of birth rate trends, local, county and State population migration trends in order to provide a report on the reasons for changing populations within the District.
2. A review of the district's existing housing stock including median housing values and an identification of trends over time.
3. Analysis and report of community/neighborhood dynamics that have contributed to population changes in the district.
4. The calculation of annual enrollment projections to the 2019-20 school year. The projections will be grade and school specific.
5. Using current zoning, build-out potential, and absorption schedules for residential development, three enrollment projections will be calculated based on housing build-out after applying student generation factors, including a most likely projection based on consultant's research.
6. An analysis of projection sensitivity, identifying District policies, community trends or events which may cause projections to deviate from the "most likely" projection.

COMPONENT E: SPATIAL (GIS) ANALYSIS (UPDATED)

1. Preparation of GIS attendance area maps by elementary, middle and high school attendance areas. **(Previously completed for District)**
2. Dynamic linking of current student data to GIS attendance area maps for purposes of spatial analysis. **(Will be updated by Consultant)**
3. Dynamic linking of current and planned residential development to GIS maps for purposes of spatial analysis.
4. Analysis of students by grade level and school of residence vs. school of attendance.
5. Preparation of density maps for the 2008-09 school years in order to analyze total student population by grade level in each elementary, middle and high school attendance area.
6. Preparation of data report to present to the Board and District staff outlining findings from #1 through #5.

CONSULTING FEES

The Consultant will provide services as needed and requested by the District. Services will be documented and invoiced on a monthly basis.

	<u>Hours</u>
Component A—Historic Demographics	No charge
Component B—Student Generation Study	30
Component C—Land Use and Development	No charge
Component D—Enrollment Projections	40
<u>Component E—Spatial Analysis/Report</u>	<u>55</u>
Total Hours	125

Total Cost Not to Exceed: \$15,625**

****This is a total estimated cost not to be exceeded based on an hourly rate of \$125.00.**

****Note:** This cost may be funded by Developer Fees.

The District shall pay the Consultant at the rate of \$125 per hour for services outlined in this Proposal.

ADDITIONAL CONSIDERATIONS

The Consultant shall be reimbursed as follows:

1. Reproduction of documents shall be the responsibility of the District. If the District chooses, the Consultant will provide duplicating services on an actual cost basis.
2. Meetings with district established Community Committees will be billed at \$125 per hour.

DEMOGRAPHIC METHODOLOGIES

- Geographical Information System, ESRI Arcview, for spatial analysis of all collected demographic data, preparation of maps, reports, including district data, planning agency (City and County data), and other specific land use data pertinent to the District's long range plan.
- Cohort survival district specific methodology for enrollment projection, including birth and fertility rates, historical enrollments.
- A real estate database accessed to acquire assessor's data for information on residential units by type, by year constructed, by square footage for purposes of student generation and enrollment analysis.
- Acquisition of public and private agency demographic data specific to Chico Unified School District.

PROFESSIONAL QUALIFICATIONS

Cheryl A. King, Principal/Owner

Ms. King has worked extensively with school districts throughout Illinois, Michigan, Colorado and California for over 30 years. Her diverse career includes teaching at both the secondary and university level and developing curriculum and outreach programs at both levels. She also administered programs as an Administrative Assistant for the Michigan Department of Education where she worked in conjunction with 20 school districts statewide to obtain state funding for projects in their districts, including follow-up evaluation procedures. She has prepared over 50 Facility Master Plans for rural, urban, and suburban California school districts over the past 12 years. She also works in the areas of developer fees, mitigation, and demographics to assist districts in decisions regarding facility usage. She has extensive ongoing experience facilitating community/District committees.

Ms. King received her BS and Masters in Education from Illinois State University. Her doctoral work was completed at Michigan State University.

Jamie M. King, Principal/Owner

Ms. King has provided demographic and planning analyses, reports and master plans for over 20 school districts throughout California for the past 6 years. For the past six years she has been utilizing GIS as a tool to prepare demographic analyses in the form of maps and reports for school districts throughout California to assist districts in analyzing current and historic student populations, the migration of students and community populations, optimizing attendance boundaries, consolidation of current schools, location of new schools, and other geographic area specific analyses for long range planning. She works closely with District staff and community committees to develop criteria for optimizing current and future school usage. These criteria may include balancing enrollments among schools, retaining neighborhood school populations as boundaries shift, consideration of major highways and streets, capacities of current facilities, enrollment projections by school, special program needs at specific sites, etc.

Ms. King received her BS in Geography from Sacramento State University and an MS in Geography with an emphasis in Demographics and Planning from the University of South Carolina.

Evelyn Shafer
Senior Associate

Ms. Shafer has been working in the area of school planning and facilities for the past five years. She has extensive experience in State applications, both modernization and new construction, preparation of developer fee studies (Level I and II) and assisting districts with facility analysis. Ms. Shafer also worked in the legal field prior to her transition to JM King & Associates.

PROJECTS COMPLETED 2002-2008

Napa Valley Unified School District (Project Ongoing)

Demographic Study/Facility Master Plan

Prepare Demographic Analysis and Facility Master Plan to assist District in maximizing use of facilities and prepare for Bond Election in Fall 2006. Attend and facilitate meetings for five months with District appointed committee. Project ongoing.

Reference: John Glaser, Superintendent. Phone: 707-253-3511
www.nvusd.kingdemographics.net/TownMeetings.pdf

Brentwood Union School District: (Project Ongoing)

Demographic Study/Enrollment Projections 2006

Ongoing work with District staff in the areas of enrollment projections, GIS, demographics, spatial analysis.

Reference: Scott Anderson. Phone: 925-513-6300

West Contra Costa Unified School District: (Project Ongoing)

Facility Master Plan 2006

Redistricting/Boundary Study 2003

Facility Master Plan 2000

Ongoing work with District staff and numerous District appointed committees for the following: Facility Planning, School Consolidation, Redistricting, and various projects utilizing GIS.

Reference: Bill Savidge, Director Facilities. Phone: 510-307-4540

Gateway Unified School District

Demographic Analysis

Prepare Demographic Analysis to assist District in maximizing use of facilities. Present information to Board of Education and community members. Analysis facilitated consolidation/redistricting.

Reference: John Strohmayr, Superintendent. Phone: 530-245-7900

Tehachapi Unified School District

Demographic Analysis

Prepare Demographic Analysis to assist District in maximizing use of facilities and prepare potential redistricting scenarios to balance enrollments due to residential segregation.

Reference: Julie Auvil, CBO. Phone: 661-822-2100 x126

Shasta County Demographic Study

Demographic Analysis

Prepare Demographic Analysis for all Districts in Shasta County, including demographics of communities, residential development, and future projections for enrollments.

Reference: Rich Rhodes, Superintendent, Pacheco Union Elementary School District. Phone: 530-365-1801

**PROPOSAL FOR SCHOOL ATTENDANCE BOUNDARY PLANNING
CONSULTING SERVICES**

for the

CHICO UNIFIED SCHOOL DISTRICT

Prepared by:

JM King & Associates
2901 35th St.
Sacramento, California 95817
(916) 254-7620



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CURRENT PROPOSAL

School Attendance Boundary Planning is a process used by school districts when it has become apparent that re-distribution of students among schools is necessary. This may be due to a variety of factors, including increasing or decreasing enrollment, housing trends, in and out migration, or facility capacity. The process of modifying attendance boundaries includes both quantitative information, such as enrollment figures and use of GIS, and qualitative information, such as community input and stakeholder opinions.

Through a process called geocoding, JM King & Associates uses the student database to electronically place each student on a map. School facilities, district boundaries, feeder patterns, and attendance boundaries are also mapped. Unlike a paper map where "what you see is what you get," a GIS map is a combination of many layers of information. The information comes from databases that are linked to the GIS and contain records and statistics.

Once all students are mapped, it is possible to develop a variety of attendance boundary scenarios. For each scenario the computer automatically generates the number of students by grade (and other characteristics) in each new attendance boundary. Our GIS software is flexible; there are no restrictions on the size or number of areas to be constructed, and data are produced that make it simple to evaluate large numbers of possible scenarios.

We help school districts devise new attendance boundaries. We assist with developing criteria and measures for evaluating possible boundary realignment scenarios. Criteria often include balancing enrollments among schools, maximizing student safety, keeping neighborhoods within one attendance area, maximizing the number of students who stay together as they move from elementary to middle to high school, and minimizing walking distance to schools. After criteria are specified, JM King & Associates can provide a variety of attendance area scenarios. Our GIS software produces high-quality maps that show attendance area boundaries.

Components for Boundary Realignment Analyses may include the following:

- Assist with development of criteria to be adopted by the Board of Education and utilized as a measure for the preparation of attendance boundary realignment scenarios. This may include meetings with community, District staff, and stakeholders to gather input regarding the criteria.
- Based on board adopted criteria, develop or assist in the development of various attendance boundary realignment scenarios.
- Preparation of full color maps demonstrating current attendance boundaries and proposed attendance boundary realignment.
- Preparation of reports demonstrating affect of proposed attendance boundary realignment on current student residents and enrollments.
- Preparation of reports demonstrating affect of proposed attendance boundary realignment on projected enrollments vs. facility capacities.
- Presentations at community meetings, committee meetings, and Board of Education meetings.

CONSULTING FEES

The District shall pay the Consultant at the rate of \$125 per hour for services outlined in this Agreement not to exceed 175 hours without prior written approval from the District.

The Consultant will provide services as needed and requested by the District. Services will be documented and invoiced on a monthly basis.

ADDITIONAL CONSIDERATIONS

The Consultant shall be reimbursed as follows:

1. Necessary visitations to the District by the Consultant will be reimbursed on an actual and necessary basis. Reimbursed visitations shall have prior approval from the District.
2. Reproduction of documents shall be the responsibility of the District. If the District chooses, the Consultant will provide duplicating services on an actual cost basis.

PROFESSIONAL QUALIFICATIONS

**Cheryl A. King,
Principal/Owner**

Ms. King has worked extensively with school districts throughout Illinois, Michigan, Colorado and California for over 30 years. Her diverse career includes teaching at both the secondary and university level and developing curriculum and outreach programs at both levels. She also administered programs as an Administrative Assistant for the Michigan Department of Education where she worked in conjunction with 20 school districts statewide to obtain state funding for projects in their districts, including follow-up evaluation procedures. She has prepared over 50 Facility Master Plans for rural, urban, and suburban California school districts over the past 12 years. She also works in the areas of developer fees, mitigation, and demographics to assist districts in decisions regarding facility usage. She has extensive ongoing experience facilitating community/District committees.

Ms. King received her BS and Masters in Education from Illinois State University. Her doctoral work was completed at Michigan State University.

**Jamie M. King,
Principal/Owner**

Ms. King has provided demographic and planning analyses, reports and master plans for over 20 school districts throughout California for the past 6 years. For the past six years she has been utilizing GIS as a tool to prepare demographic analyses in the form of maps and reports for school districts throughout California to assist districts in analyzing current and historic student populations, the migration of students and community populations, optimizing attendance boundaries, consolidation of current schools, location of new schools, and other geographic area specific analyses for long range planning. She works closely with District staff and community committees to develop criteria for optimizing current and future school usage. These criteria may include balancing enrollments among schools, retaining neighborhood school populations as boundaries shift, consideration of major highways and streets, capacities of current facilities, enrollment projections by school, special program needs at specific sites, etc.

Ms. King received her BS in Geography from Sacramento State University and an MS in Geography with an emphasis in Demographics and Planning from the University of South Carolina.

Evelyn Shafer
Senior Associate

Ms. Shafer has been working in the area of school planning and facilities for the past five years. She has extensive experience in State applications, both modernization and new construction, preparation of developer fee studies (Level I and II) and assisting districts with facility analysis. Ms. Shafer also worked in the legal field prior to her transition to JM King & Associates.

PROJECTS COMPLETED 2010

Napa Valley Unified School District (Project Ongoing)
Demographic Study/Facility Master Plan

Prepare Demographic Analysis and Facility Master Plan to assist District in maximizing use of facilities and prepare for Bond Election in 2010. Project ongoing.

Reference: Patrick Sweeney, Superintendent. Phone: 707-253-3511
www.nvusd.kingdemographics.net/TownMeetings.pdf

Ross Valley School District: (Project Ongoing)

Demographic Study/Enrollment Projections/Boundary Realignment

Ongoing work with District staff in the areas of enrollment projections, GIS, demographics, spatial analysis.

Reference: Bret Joyner, Director, Facilities Phone: 415-451-4067

Mt Diablo Unified School District: (Project Ongoing)

Demographic Analysis/Redistricting/School Closure 2010

Ongoing work with District staff and numerous District appointed committees for the following: Facility Planning, School Consolidation, Redistricting, and various projects utilizing GIS.

Reference: Bryan Richards, Chief Business Official, Phone: 925-682-8000 x4009

TITLE: **Consultant Agreement with PMC for environmental review services
regarding Inspire School of Arts & Sciences**

Action _____
Consent X
Information _____

Agenda Item
June 15, 2011
Page 1 of 9

Prepared by: *Michael Weissenborn, Facilities Planner/Construction Manager*

Background information

On February 2, 2011 the Board of Education directed staff to proceed with conceptual designs for housing Inspire School of Arts & Sciences on the Chapman Elementary School Campus. Progress toward achieving this goal has led staff to tackle a key component of this work which must include a full environmental analysis of the project and a complete review of the potential project impacts as required by the California Environmental Quality Act (CEQA).

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The source of funding for the relocation of Inspire School of Arts and Sciences will be one of the Capital Funds either Measure A bond funds or developer fees.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve the Consultant Agreement with PMC, according to the attached proposal, in the amount of \$8,760.00.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☐ On File (click to view) ☒ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: PMC
 Street Address/POB: 2729 Prospect Park Drive, Suite 220
 City, State, Zip Code: Rancho Cordova, CA 95670
 Phone: 530-894-3469
 Taxpayer ID/SSN: 680348252

This agreement will be in effect from: 06/15/11 to 12/31/11

Location(s) of Services: (site) Chapman Elementary School

3. Scope of Work to be performed: (attach separate sheet if necessary)
 Environmental Review Services (CEQA) for the relocation of Inspire School of Arts & Sciences to Chapman Elementary School.
 See attached.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
 See attached proposal from PMC dated 8/7/11.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Fund 27 - Measure A Bond
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	27	9431	0	0000	8500	5800	14	510
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 1.00 Per Unit, times 8,760.00 # Units = \$ 8,760.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 8,760.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)



June 7, 2011

Michael Weissenborn, Facilities Planning/Construction Supervisor
CHICO UNIFIED SCHOOL DISTRICT
2455 Carmichael Drive
Chico, CA 95928

**Subject: Cost Estimate and Proposed Scope of Work for Environmental Review Services:
INSPIRE CHARTER SCHOOL RELOCATION PROJECT**

Mike,

On behalf of PMC, I appreciate the opportunity to respond to your request for a proposal from PMC for the preparation of an Initial Study for the Inspire Charter School campus relocation project. This letter proposal outlines a proposed Scope of Services to prepare an Initial Study leading to a Negative Declaration, and outlines assumptions that have been made based upon information available to PMC at the time of the preparation of this proposal.

Project Overview and Understanding:

The proposed project will relocate the campus of the Inspire Charter School from its current location on the campus of Chico High School to the campus of Chapman Elementary School. The project would entail the relocation of up to 29 existing portable classroom and campus support buildings to the Chapman Elementary School campus. Additionally, up to 5 additional new portable classroom and/or support buildings are proposed to complete the relocated campus at the Chapman Elementary School Site. The bulk of the existing portable buildings to be relocated are currently located in the central portion of the Chico High School campus, at the current site of the Inspire Charter School. While specific site planning details are still being confirmed, it is understood that the proposed location for the relocated classroom buildings will be on the undeveloped eastern portion of the existing Chapman Elementary School campus, currently utilized for field recreation purposes.

In addition to the movement and relocation of existing and new portable buildings, the proposed project would include the following additional elements:

- Modification of the existing southern parking lot at "20th Street" / Community Park to include the reconfiguration and expansion of the existing parking lot and modification of the drive aisle accessed via the northern-most park entrance from Martin Luther King Boulevard;
- Demolition of the existing, and construction of a new park maintenance building from its current location to the northerly end of the park and removal of the existing park restroom facilities; and,
- Construction of a new student drop-off / pick-up area adjacent to the east-side of the new campus in the location currently a part of the park maintenance area.

It is PMC's understanding that none of the existing buildings on the Chapman Elementary School campus will need to be removed or relocated to accommodate the project. However, as part of the project, various building modernization and hardscape improvements at the existing Chapman Elementary School site could be necessary depending upon the final site configuration program. If it is determined that small new hardscape (connecting paths, entry ramps, etc) features or minor building modernization actions are necessary to support the project, they will be evaluated as part of this proposal.

This scope assumes that the utility infrastructure on the Chapman Elementary School site is sufficiently sized to accommodate the additional buildings. The only physical utility improvements necessary for the project would consist of onsite trenching within the existing ball-field/recreation field areas for the extension and connection of existing on-site utilities to the new structures. There are no off-site infrastructure improvements anticipated as part of the project (e.g roadway/intersection improvements; water-, sewer- or storm-drainage lines; electric utility lines; etc.). PMC will validate the existing utility capacities with the City of Chico, California Water Service Company and Pacific Gas and Electric Company. PMC's outreach on this issue will be for the purposes of validating the infrastructure assumptions noted above. Should the assumptions noted above be determined to be valid, PMC will coordinate with the District to address the potential impacts of this issue on project schedule and budget.

After discussion with the city, and our understanding of local area roadways, we do not believe that new off-site roadway connections or improvements will be necessary to support the project. With the exception of the re-configuration of the existing parking area and internal circulation drive, project traffic will utilize existing roadways and existing site access points. Based upon this information and the information provided by the District identifying the age profile of students, the lack of district provide bus service to the site, the off-peak nature of primary site traffic and the staggered starting times of campus programs, PMC does not believe that the services of a traffic consultant for the purposes of obtaining recent traffic count data, projecting new project trips or identifying off-site improvements is necessary. However, the District may receive comments on the draft initial study challenging this assumption. Should the comments be substantive and require additional technical analysis, PMC may suggest that the District engage the services of a traffic consultant to address any issues that arise.

Scope of Work:

Based on our understanding of the District's request, PMC's proposal includes the following task(s):

TASK 1 – PROJECT INITIATION/RESEARCH

Upon receiving authorization to proceed, PMC staff will acquire and review all available information from the District in support of the review and environmental analysis of the project. As part of this effort, PMC will identify informational needs and, if necessary, a set of preliminary assumptions for the District about the project prior to initiation of the environmental review effort. PMC project staff will attend one (1) project review and initiation meeting with the District and/or the District's project team. It is assumed that the District will provide PMC with all available and necessary project plans, specifications and details to PMC at no cost as part of this meeting.

TASK 2 – PREPARATION OF INITIAL STUDY

Following the acquisition of all available project information, PMC will initiate work to review potential project impacts as required by the California Environmental Quality Act (CEQA).

Using the Appendix G checklist contained in the State CEQA guidelines, PMC will evaluate potential project impacts and will identify appropriate mitigation measures to address project impacts if determined necessary. Specific work tasks would include the following:

1. Research the proposed project site to determine/verify existing land use and zoning conditions; acquire existing roadway and traffic circulation data (from City General Plan update project); identify and confirm infrastructure availability and capacity with service providers; and coordinate with potential permitting agencies (as necessary). During this research and information gathering process, PMC will consult with District staff to validate the information being received and to coordinate PMC's information gathering process.
2. Prepare an Initial Study / Negative Declaration based upon Section §15070 of the California Environmental Quality Act (CEQA) in support of the project. Specific focus areas may include air quality, greenhouse gases and global climate change, circulation, and utility infrastructure services. PMC anticipates that the District will provide all necessary information related to property ownership, drainage, and utility infrastructure for the project as well as any available technical studies (phase I reports, drainage studies, etc.). It is anticipated that the District will provide to PMC at no charge, copies of available project materials, plans and exhibits (in an electronic format where possible) in support of the project. Should the Initial Study / Negative Declaration process or document identify any potentially significant impacts, PMC will stop work immediately, inform District staff and provide suggestions to address the potential issue or issues and await further instruction from District project staff.
3. PMC staff will prepare an air quality conformity analysis for the project and submit the results of the analysis to the Butte County Air Quality Control District (BCAQMD) for review and concurrence.
4. Upon completion of the administrative draft CEQA document, PMC will provide the draft document to the District for review and comment and will incorporate the District's review comments. PMC will also review and incorporate, as appropriate, the project review comments received following the formal document review period as part of this task.
5. If determined to be necessary as a result of project analysis, PMC will prepare a mitigation monitoring and reporting plan for use by the District during the project construction period.

TASK 3 – PUBLIC MEETING/PUBLIC HEARING ATTENDANCE AND DOCUMENT FILING

PMC will prepare a draft Notice of Availability (NOA) and a draft Notice of Determination (NOD) for use by the District in support of the publication of the required public review notice. The District will be responsible for the posting and publication of all legal notices and for all filing fees associated with the project. PMC will complete all CEQA filing tasks on behalf of the District.

PMC will attend one (1) project review/approval meeting on behalf of the project.

Timeline:

PMC estimates that the environmental review timeline will be approximately twelve (12) weeks in length based upon the following schedule:

Site research and information acquisition:	2 weeks
Preparation of draft environmental analysis document:	3 weeks
District review of draft document:	2 weeks
Incorporation of District review comments:	1 week
Mandatory CEQA review period:	3 weeks (21-days)
Incorporation of review comments:	1 week*
District approval process:	(TBD)

Note: If a traffic study or other technical study information is determined to be required, the project timeline will require modification.

Deliverables:

Following the completion of the environmental analysis, PMC will provide the District with one (1) unbound, photo-ready copy of the CEQA document, five (5) bound copies of the CEQA document in the MSWord and/or PDF file formats; One (1) electronic copy of the final environmental document and one (1) copy each of the Notice of Determination and Notice of Availability in an electronic format on CD.

Cost:

The above Scope of Work is necessarily flexible to meet the needs of the District and the applicant as the processing and public hearing processes develop. Our estimate of cost includes the following budget for the completion of the proposed amended environmental analysis.

TASK 1 – PROJECT INITIATION/RESEARCH

Cost: \$1620.00
(Project Director: \$120/hr. *4 hours)
(Project Manager: \$95/hr. * 12 hours)

Task Fee Assumptions: The PMC project manager will attend one (1) meeting with the District and/or project team to acquire available data, review project plans and refine the scope of the project and the project director and project manager will attend one meeting with the City of Chico to address traffic and infrastructure related matters.

TASK 2 – PREPARATION OF INITIAL STUDY

Cost: \$6,665.00
(Project Director: \$120/hr. * 8 hours)
(Project Manager: \$95/hr. * 52 hours)
(GIS/Air Quality Analysis: \$80/hr. * 8 hours)
(Reimbursable Expenses \$125)

Task Fee Assumptions: PMC will prepare an Initial Study / Negative Declaration in compliance with Section §15070 of the California Environmental Quality Act (CEQA) to facilitate the completion of the proposed project by the District and review and incorporate changes to the document based upon public review comments. If it is determined during the Initial Study process that additional work is required, including but not limited to the need for traffic consultant services, PMC will contact the District to discuss additional fee, scoping and timing implications.

TASK 3 -- PUBLIC MEETING/PUBLIC HEARING ATTENDANCE AND DOCUMENT FILING

Cost: \$475.00
(\$95/hr. * 5 hours)

Task Fee Assumptions: PMC will prepare the Notice of Availability and Notice of Determination (NOD). PMC will attend one (1) project meeting and/or public hearings in support of the approval of the environmental review document.

Project Cost Proposal:

Labor Cost: \$8,635.00

Reimbursables: \$ 125.00

Total Cost Est.: \$8,760.00

General Project Assumptions:

- PMC will utilize the Appendix G CEQA checklist for the Initial Study format.
- The District will provide PMC with copies of all available project information including plan sets and specifications, project comments from reviewing parties (Fire Dept., State Architect's Office, etc.), copies of pertinent public meeting materials, and copies of applications and support materials prior to project initiation at no cost to PMC.
- District will be responsible for all costs associated with copies, delivery, routing, noticing, posting, and document filing.
- District will make facilitates information requests between the District's Architect's and/or Engineer's office and PMC relative to accessing project information.

Project Team:

Mark Teague, AICP, Project Director. Mr. Teague is an Associate Principal with PMC and oversees the activities of the Chico and Mount Shasta offices of PMC. Mr. Teague has over 20-years of experience in the fields of land use and environmental planning. In his capacity with PMC, Mr. Teague has served as the primary leader of PMC's land use and environmental services in the greater northern California area. Mr. Teague role on this project will focus on the traffic analysis, document quality and document control and content issues.

Scott Friend, AICP, Project Manager. As a Senior Associate for Pacific Municipal Consultants, Mr. Friend is responsible for the planning and environmental work within PMC's Chico office. Mr. Friend oversees all work within the office and provides senior-level planning, environmental and contract staffing services, project management and planning services. Mr. Friend provides management and senior technical staff services on a wide variety of PMC planning subjects. Prior to working with PMC, Mr. Friend obtained professional planning experience in both local government planning and private sector consulting and has managed numerous public and private sector planning activities and programs. Mr. Friend has a variety of local government experience in both current and advance planning activities, including serving a contract staff planner for various northern California cities and towns, processing of annexation requests and environmental documentation. Mr. Friend has provided primary oversight of past projects for the District and will serve as the Project Manager and principal author for this project.

We appreciate the opportunity to provide this estimate and scope of work. If you have any questions regarding our proposal or would like any additional information, please do not hesitate to contact me at (530) 894-3469 ext. 13214.

Sincerely,

PMC



Scott Friend, AICP
Senior Associate

Cc:

- Julie Kistle, CUSD Facilities & Planning

TITLE: Shasta Elementary School Sewer Connection

Action _____
Consent X
Information _____

June 15, 2011

Prepared by: *Michael Weissenborn, Facilities Planner/Construction Manager*

Background information

Webb Homes is in the process of installing a sewer main down the center of Leora Court in front of Shasta Elementary School. As part of the preparation for this work to occur, the District has entered into an agreement with Rolls, Anderson & Rolls who has completed the design for connecting the Shasta Elementary School to the new sewer main.

District Staff believe that this work should be completed at the same time as the new sewer main in order to minimize tearing up Leora Court multiple times. The Uniform Public Construction Cost Accounting Act facilitates the direct contracting for projects under \$125,000.00. This scope of work can be accomplished within these criteria utilizing the same contractor that is performing the new sewer main installation for Webb Homes.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The funding for this project will be Fund-42 Redevelopment.

Recommendation

It is requested that the Board of Education grant authorization to the Superintendent or her designee to enter into an agreement that conforms to the Uniform Public Construction Cost Accounting Act to have the sewer connection completed at Shasta Elementary School.

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

7.4.1.
Page 1 of 2

June 15, 2011

MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Name/Employee #	Assignment	Effective	Comment
<u>Temporary Appointment(s) 2011/12</u>			
Armstrong, Brad	Secondary	2011/12	0.8 FTE Temporary Appointment
Bishop, Greg	Elementary	2011/12	1.0 FTE Temporary Appointment
Calderon, Stacy	Elementary	2011/12	1.0 FTE Temporary Appointment
Christiansen, Steve	Elementary	2011/12	1.0 FTE Temporary Appointment
Ellis, Tisha	Elementary	2011/12	1.0 FTE Temporary Appointment
Ford, Greg	Secondary	2011/12	1.0 FTE Temporary Appointment
Friedman, Mark	Elementary	2011/12	1.0 FTE Temporary Appointment
Hankins, Elizabeth	Secondary	2011/12	0.8 FTE Temporary Appointment
Harris, Caty	Elementary	2011/12	1.0 FTE Temporary Appointment
Kamrar, Susan	Secondary	2011/12	1.0 FTE Temporary Appointment
King, Kelly	Elementary	2011/12	1.0 FTE Temporary Appointment
Lafaix, Leanna	Elementary	2011/12	1.0 FTE Temporary Appointment
Leen, Candy	Elementary	2011/12	1.0 FTE Temporary Appointment
Marsh, Jennie	Elementary	2011/12	1.0 FTE Temporary Appointment
O'Laughlin, Zane	Secondary	2011/12	0.2 FTE Temporary Appointment (in addition to current 0.8 FTE assignment)
Palmer, Lisa	Elementary	2011/12	1.0 FTE Temporary Appointment
Schoenthaler, Mary	Elementary	2011/12	1.0 FTE Temporary Appointment
Telegan, Jessica	Elementary	2011/12	1.0 FTE Temporary Appointment
Thayer, Kathyleen	Secondary	2011/12	0.2 FTE Temporary Appointment (in addition to current 0.6 FTE assignment)
<u>Probationary Appointment(s) 2011/12</u>			
Kanji, Ritesh	Speech	8/9/11	1.0 FTE Probationary Appointment
Slapar, Milena	Special Education	8/9/11	1.0 FTE Probationary Appointment

Retirements/Resignations

Canfield, Roxanne	Elementary	6/30/11	Retirement
Early, Kathryn	Elementary	5/27/11	Retirement
Gobba, Christine	Elementary	6/1/11	Retirement
Heffren, Cindy	Elementary	5/27/11	Retirement
Hollister, Jean	Elementary	6/1/11	Retirement

2011/12 Leave Requests

Duchala, Robert	Secondary	2011/12	0.2 FTE Personal Leave (STRS Reduced Workload)
McLean, Shannon	Secondary	2011/12	0.2 FTE Child Care Leave
Moretti, Kevin	Secondary	2011/12	1.0 FTE CUTA Presidents Leave
Parkin, Bonnie	Elementary	2011/12	0.4 FTE Personal Leave
Peacock, Michaelle	Psychologist	2011/12	0.6 FTE Child Care Leave
Quackenbush, Darelynn	Special Education	2011/12	0.4 FTE Personal Leave (STRS Reduced Workload)
Quevedo, Kerry	Elementary	2011/12	0.2 FTE Personal Leave (STRS Reduced Workload)
Wing, George	Elementary	2011/12	0.4 FTE Personal Leave (STRS Reduced Workload)

SUMMER SCHOOL APPOINTMENTS 2011

<u>Loma Vista</u>	Feingold, Dana	Payton, Karen
Anderson, Galen	Fuelner, Carla	Peyton, Jeana
Boone, Joy	Holden, Christine	Ringo, Maria
Brooks, Ian	Hoy, Liz	Roady, Vince
Brown, Mary Jo	Kassel, Jeaner - Principal	Salindong, Debra
Carr, Jeff	Marschall, Kim	Sauberan, Aaron
Chamberlin, Amy	McCandless, Caitlin	Sorenson, Brenda
Cook Laura	McWilliams, Cari	Tracy, Jeff
Davis, Cateena	Nissan, Kathy	Valim, Sarah
DeGracia, Arron	Olsen, Gayle	
Erickson, Bonnie - Nurse	Parker, Julie - Nurse	

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th STREET
CHICO, CA 95928-5999

7.4.2.
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DATE: JUNE 15, 2011

MEMORANDUM TO: BOARD OF EDUCATION

FROM: KELLY STALEY, SUPERINTENDENT

SUBJECT: CLASSIFIED HUMAN RESOURCES ACTIONS

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF #/ FUND/RESOURCE
APPOINTMENTS			
DAVIS, HAPPY	TRANS SPECIAL ED AIDE/TRANSPORTATION/4	5/17/2011	NEW POSITION/201/ TRANSPORTATION/7240
ECKES, KIMBERLY	CAFETERIA ASSISTANT/MJHS/3.6	5/27/2011	EXISTING POSITION
KISTLE, JULIA	LT CONSTRUCTION MANAGER/FACILITIES/8.0	6/1/2011- 9/1/2011	DURING ABSENCE OF INCUMBENT
LOWTHER, ERIN	IPS-CLASSROOM/SIERRA VIEW/6.0	8/10/2011	VACATED POSITION/226/ SPECIAL ED/6501
MARTINEZ, MARIA	IA-BILINGUAL/PVHS/4.0	8/10/2011	VACATED POSITION/102/ CATEGORICAL/7091
MITCHEL, CAROL	LT INSTRUCTIONAL ASSISTANT-SPECIAL ED/ CHICO GREEN SCHOOL/3.0	5/9/2011- 6/10/2011	NEW LT POSITION/185/ ARRA SPECIAL ED/3313
MORALES, MARISOL	TARGETED CASE MANAGER-BILINGUAL/ PARKVIEW/4.0	5/16/2011	NEW POSITION/232/ CATEGORICAL/3010
POE, C. RENEE	CAFETERIA ASSISTANT/CHS/4.0	3/28/2011	EXISTING POSITION
REYEZ-YANEZ, KAREN	LT SCHOOL BUS DRIVER-TYPE 2/ TRANSPORTATION/7.8	8/9/2011- 8/31/2011	VACATED POSITION/234/ TRANSPORTATION/7240
LEAVES OF ABSENCE			
AMEZQUITA-PEREZ, ANGELICA	CAFETERIA ASSISTANT/CHS/2.0	5/11/2011- 5/26/2011	PER CBA 5.12
BOELENS, NICHOLAS	IPS-CLASSROOM/LOMA VISTA/3.0 & 3.0	5/26/2011- 9/18/2011	PER CBA 5.3.3
FINDLAY, JANETTE	IPS-HEALTHCARE/LOMA VISTA/4.0	4/17/2011	EARLY RETURN FROM F/T LOA
LANG, DANIELLE	INSTRUCTIONAL ASSISTANT/NEAL DOW/4.0	8/1/2011- 1/1/2012	PER CBA 5.12
MORGAN, KILLIAN	IPS-CLASSROOM/CHAPMAN/6.0	5/26/2011- 12/25/2011	PER CBA 5.12
STEWART-REIBLEIN, KATHERIN	IPS-HEALTHCARE/CITRUS/3.5 & 3.0	5/17/2011	EARLY RETURN FROM P/T LOA
RESIGNED THIS POSITION ONLY			
ECKES, KIMBERLY	CAFETERIA ASSISTANT/CHS/4.0	5/26/2011	REDUCTION IN HOURS
JENKINS, ELISE	INSTRUCTIONAL ASSISTANT/MCMANUS/.9	5/26/2011	VOLUNTARY RESIGNATION
MARTINEZ, MARIA	PARENT CLASSROOM AIDE-RESTR/ MCMANUS/3.0	8/9/2011	TRANSFER W/INCREASE IN HOURS
POE, C. RENEE	CAFETERIA ASSISTANT/MJHS/3.6	3/27/2011	INCREASE IN HOURS
RESIGNATION/TERMINATION			
BIGLER, PATRICIA	COORDINATOR-STUDENT INFORMATION/ BUSINESS OFFICE/8.0	5/31/2011	PERS RETIREMENT
BLEE, ELLEN	PARENT CLASSROOM AIDE-RESTR/	5/26/2011	RESTRICTED RELEASED

BUCKNER, ANGELA	MARIGOLD/2.0	5/19/2011	AUTO RESIGNATION
CASEY, LETITIA	IPS-CLASSROOM/SIERRA VIEW/3.5	5/20/2011	VOLUNTARY RESIGNATION
CASEY, LETITIA	IA-SR ELEMENTARY GUIDANCE/MCMANUS/3.0	5/20/2011	VOLUNTARY RESIGNATION
CLARK, CORRENA	IA-ELEMENTARY GUIDANCE/MCMANUS/3.0	5/26/2011	VOLUNTARY RESIGNATION
COOTE, JANE	IA-SPECIAL EDUCATION/CHAPMAN/3.0	6/6/2011	PERS RETIREMENT
COPPAGE, DENISE	ACCOUNTING TECHNICIAN/BJHS/4.0	6/30/2011	VOLUNTARY RESIGNATION
COPPAGE, DENISE	LIBRARY MEDIA ASSISTANT/SHASTA/2.6	6/30/2011	VOLUNTARY RESIGNATION
EMPLOYEE HOLDING POS #409022	INSTRUCTIONAL ASSISTANT/MCMANUS/4.0	5/6/2011	RELEASED DURING PROBATION
ENGELBERT, KATHLEEN	CAFETERIA ASSISTANT/CCDS/1.6	5/26/2011	PERS RETIREMENT
ENGELBERT, KATHLEEN	IA-SPECIAL EDUCATION/CITRUS/5.0	5/26/2011	PERS RETIREMENT
GARCIA, MONITA	INSTRUCTIONAL ASSISTANT/CITRUS/1.5	5/26/2011	RESTRICTED RELEASED
GRAHAM, MICHAEL	PARENT LIBRARY AIDE=RESTR/CHS/1.3 & 3.0	5/26/2011	PERS RETIREMENT
HALL, KATHY	BAKER ASSISTANT/NUTRITION SERVICES/8.0	5/26/2011	PERS RETIREMENT
HAYES, DENNIS	CAFETERIA SATELLITE MANAGER/ NUTRITION SERVICES/4.0	5/26/2011	PERS RETIREMENT
HERBERT, MICHELLE	SCHOOL BUS DRIVER-TYPE 2/ TRANSPORTATION/7.8	5/26/2011	RESTRICTED RELEASED
MARTENS, PATRICIA	PARENT CLASSROOM AIDE-RESTR/ NEAL DOW/3.0	6/6/2011	PERS RETIREMENT
NOLAND, CAROL	SCHOOL OFFICE MANAGER/CHAPMAN/8.0	5/26/2011	PERS RETIREMENT
RAMSEY, M. JILL	IPS-HEALTHCARE/PVHS/6.0	6/3/2011	PERS RETIREMENT
RAMSEY, M. JILL	SR OFFICE ASSISTANT/FVHS/6.0	5/26/2011	PERS RETIREMENT
ROBERTS, STEPHANIE	HEALTH ASSISTANT/FVHS/2.0	5/26/2011	RESTRICTED RELEASED
SALINDONG, DEBRA MARIE	PARENT CLASSROOM AIDE-RESTR/ MARIGOLD/1.4	5/17/2011	VOLUNTARY RESIGNATION
SANTOS, LUIS	IPS-CLASSROOM/PVHS/6.0	5/26/2011	VOLUNTARY RESIGNATION
STEIN, APRIL	IA-BILINGUAL/MJHS/2.0	5/26/2011	RESTRICTED RELEASED
VANG, SHOUA	PARENT CLASSROOM AIDE-RESTR/SHASTA/4.8	6/30/2011	VOLUNTARY RESIGNATION
	TARGETED CASE MANAGER-BILINGUAL/ CHAPMAN/4.0 & 4.0		

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST 7th STREET
CHICO, CA 95928-5999

DATE: June 15, 2011
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Classified Human Resources Actions

Appointments – Summer School, Day-to-Day, Contingent Upon Enrollment

<u>Name</u>	<u>Classification/Location/Assigned Hours</u>	<u>Effective</u>	<u>Comments</u>
Valente, Linda	Cafeteria Assistant/Marigold/1.0	6/6/2011 - 7/1/2011	Summer School
Evans, Kim	Cafeteria Satellite Manager/Marigold/5.5	6/6/2011 - 7/1/2011	Summer School
Beebe, Bill	Custodian/Marigold/PVHS/3.0	6/6/2011 - 7/1/2011	Summer School
Carroll, Dru	Custodian/Chapman/3.0	6/6/2011 - 7/1/2011	Summer School
Poli, Tina	Custodian/BJHS/3.0	6/6/2011 - 7/1/2011	Summer School
Cheal, Jyl	Health Care Asst/Spec/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Pinckney, Monica	Health Care Asst/Spec/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Bella, Mara Amari	IA-Special Ed/BJHS/5.0	6/6/2011 - 7/1/2011	Summer School
Davis, Kim	IA-Special Ed/PVHS/5.0	6/6/2011 - 7/1/2011	Summer School
Greminger, Lucretia	IA-Special Ed/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Martinez, Betty	IA-Special Ed/BJHS/5.0	7/1/2011 - 7/1/2011	Summer School
Scott, Sally	IA-Special Ed/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Smallhouse, Hannah	IA-Special Ed/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Alden, Amanda	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Allen, Phuong	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Almand, Karyn	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Barr, Frances	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Bhojak, Debbie	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Bodney, Teresa	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Briggs, Deborah	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Buenrostro, Deborah	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Campos, Debi	Instructional Paraprofessional/BJHS/5.0	6/6/2011 - 7/1/2011	Summer School
Chmelynski, Tiffany	Instructional Paraprofessional/Chapman/5.0	6/6/2011 - 7/1/2011	Summer School
Cinquini, Angelina	Instructional Paraprofessional/Chapman/5.0	6/6/2011 - 7/1/2011	Summer School
Dorghalli, Aftonia	Instructional Paraprofessional/Loma Vista/6	6/6/2011 - 7/1/2011	Summer School
Egger, Kim	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
English, Tammie	Instructional Paraprofessional/Boucher Head Start/5.0	6/6/2011 - 7/1/2011	Summer School
Ennes, Abby	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Ennes, Cynthia	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Feaster, Erin	Instructional Paraprofessional/Chapman/5.0	6/6/2011 - 7/1/2011	Summer School
Feingold, Rod	Instructional Paraprofessional/PVHS/5.0	6/6/2011 - 7/1/2011	Summer School
Fiske, Tom	Instructional Paraprofessional/PVHS/5.0	6/6/2011 - 7/1/2011	Summer School
Hamlyn-Burton, Shannon	Instructional Paraprofessional/PVHS/4.5	6/6/2011 - 7/1/2011	Summer School
Hanson, Effie	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Hashemi, Sarah	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Hernandez, Maria	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Hicks, Ann	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Hobson, Nicole	Instructional Paraprofessional/Chapman/5.0	6/6/2011 - 7/1/2011	Summer School
Hunter, Debra	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Justine-Mitchell, Mia	Instructional Paraprofessional/PVHS/5.0	6/6/2011 - 7/1/2011	Summer School
Kassel, Nick	Instructional Paraprofessional/PVHS/5.0	6/6/2011 - 7/1/2011	Summer School
Kemper, Nancy	Instructional Paraprofessional/Marigold/3.2	6/6/2011 - 7/1/2011	Summer School
Knight, Kristan	Instructional Paraprofessional/Chapman/5.0	6/6/2011 - 7/1/2011	Summer School
Kohler, Baranduin	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School

Krause, Michelle	Instructional Paraprofessional/BJHS/5.0	6/6/2011 - 7/1/2011	Summer School
Labrado, Melissa	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Landberg, Jackie	Instructional Paraprofessional/Chapman/5.0	6/6/2011 - 7/1/2011	Summer School
Larios, Patty	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Lewis, Chris	Instructional Paraprofessional/PVHS/5.0	6/6/2011 - 7/1/2011	Summer School
Logue, Rebecca	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Matlin, Dana	Instructional Paraprofessional/PVHS/5.0	6/6/2011 - 7/1/2011	Summer School
McGahan, Stephanie	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Meyer, Catherine	Instructional Paraprofessional/BJHS/5.0	6/6/2011 - 7/1/2011	Summer School
O'Kelley, Maryann	Instructional Paraprofessional/Loma Vista/2.8	6/6/2011 - 7/1/2011	Summer School
O'Neill, Sandra	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Olson, Janet	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Olson, Kathy	Instructional Paraprofessional/Chapman/5.0	6/6/2011 - 7/1/2011	Summer School
Pahlka, Carmen	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Plumer, Ruth	Instructional Paraprofessional/BJHS/5.0	6/6/2011 - 7/1/2011	Summer School
Reise, Marcy	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Rhody, Lisa	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Ricci, Julie	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Roberts, Stephanie	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Rodgers, Laura	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Shippen, Mary	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Saylor, Lisa	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Sayre, Maria	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Shapiro, Joanna	Instructional Paraprofessional/Loma Vista/5.0	6/6/2011 - 7/1/2011	Summer School
Sinnott, Kathy	Instructional Paraprofessional/PVHS/5.0	6/6/2011 - 7/1/2011	Summer School
Slocumb, Denise	Instructional Paraprofessional/PVHS/5.0	6/6/2011 - 7/1/2011	Summer School
Stewart-Reiblein, Katie	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Stoner, Wendee	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Story, Wanda	Instructional Paraprofessional/BJHS/5.0	6/6/2011 - 7/1/2011	Summer School
Suttles, Erin	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Talerico, Lynda	Instructional Paraprofessional/PVHS/5.0	6/6/2011 - 7/1/2011	Summer School
Young, Yolanda	Instructional Paraprofessional/BJHS/5.0	6/6/2011 - 7/1/2011	Summer School
Armstrong, Armelle	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Davies, Rachel	Instructional Paraprofessional/PVHS/5.0	6/6/2011 - 7/1/2011	Summer School
Davis, Happi	Instructional Paraprofessional/Marigold/4.5	6/6/2011 - 7/1/2011	Summer School
de Jong, Pieterella (Karis)	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Nowak, Jill	Instructional Paraprofessional/PVHS/5.0	6/6/2011 - 7/1/2011	Summer School
Sherrill, Julie	Instructional Paraprofessional/PVHS/5.0	6/6/2011 - 7/1/2011	Summer School
Vestnys, Mary	Instructional Paraprofessional/BJHS/5.0	6/6/2011 - 7/1/2011	Summer School
Wescoatt, Sarah	Instructional Paraprofessional/Marigold/5.0	6/6/2011 - 7/1/2011	Summer School
Bishop, Terry-Lynn	Instructional Paraprofessional/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Carlson, Cherie	Instructional Paraprofessional/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Clement, Nicole	Instructional Paraprofessional/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Davis, Melissa	Instructional Paraprofessional/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Doak, Jared	Instructional Paraprofessional/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Felix, Shawneen	Instructional Paraprofessional/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Harrison, Stacey	Instructional Paraprofessional/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Jolliff, Crystal	Instructional Paraprofessional/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Manicci, Kelly	Instructional Paraprofessional/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Mayhugh, Nicole	Instructional Paraprofessional/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Scowsmith, Kate	Instructional Paraprofessional/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Willson, Melissa	Instructional Paraprofessional/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Wycoff, Larissa	Instructional Paraprofessional/Loma Vista/6.0	6/6/2011 - 7/1/2011	Summer School
Donnelson, Connie	IPS: Hearing Impaired-Deaf/BJHS/5.0	6/6/2011 - 7/1/2011	Summer School
Budgett, Cheryl	School Bus Driver 1/Transportation/4.2	6/6/2011 - 7/1/2011	Summer School
Miller, Charlotte	School Bus Driver 1/Transportation/3.1	6/6/2011 - 7/1/2011	Summer School
Thomas, Kristy	School Bus Driver 1/Transportation/5.4	6/6/2011 - 7/1/2011	Summer School
Astad, Mark	School Bus Driver 2/Transportation/5.5	6/6/2011 - 7/1/2011	Summer School

Carey, Sam	School Bus Driver 2/Transportation/3.6	6/6/2011 - 7/1/2011	Summer School
Cox, Susan	School Bus Driver 2/Transportation/6.3	6/6/2011 - 7/1/2011	Summer School
Day, Doris	School Bus Driver 2/Transportation/4.6	6/6/2011 - 7/1/2011	Summer School
Decker, Tammy	School Bus Driver 2/Transportation/5.4	6/6/2011 - 7/1/2011	Summer School
Deome, Gale	School Bus Driver 2/Transportation/3.4	6/6/2011 - 7/1/2011	Summer School
Gudgeon, Richard	School Bus Driver 2/Transportation/4.0	6/6/2011 - 7/1/2011	Summer School
Higgins, Judy	School Bus Driver 2/Transportation/4.2	6/6/2011 - 7/1/2011	Summer School
Leckenby, Dian	School Bus Driver 2/Transportation/4.6	6/6/2011 - 7/1/2011	Summer School
Mendoza, Mark	School Bus Driver 2/Transportation/4.5	6/6/2011 - 7/1/2011	Summer School
Nemat-Nasser, Karen	School Bus Driver 2/Transportation/6.1	6/6/2011 - 7/1/2011	Summer School
Reyez-Yanez, Karen	School Bus Driver 2/Transportation/4.5	6/6/2011 - 7/1/2011	Summer School
Rosales, Lidia	School Bus Driver 2/Transportation/3.8	6/6/2011 - 7/1/2011	Summer School
Smyzer, Elliott	School Bus Driver 2/Transportation/3.4	6/6/2011 - 7/1/2011	Summer School
Brasier, Patricia	Transportation Spec Ed Aide/Transportation/5.5	6/6/2011 - 7/1/2011	Summer School
davis, happi	Transportation Spec Ed Aide/Transportation/1.0	6/6/2011 - 7/1/2011	Summer School
Galloway, Sherri	Transportation Spec Ed Aide/Transportation/3.7	6/6/2011 - 7/1/2011	Summer School
Hamlyn-Burton, Shannon	Transportation Spec Ed Aide/Transportation/1.5	6/6/2011 - 7/1/2011	Summer School
Kemper, Nancy	Transportation Spec Ed Aide/Transportation/1.9	6/6/2011 - 7/1/2011	Summer School
O'Kelley, Maryann	Transportation Spec Ed Aide/Transportation/3.9	6/6/2011 - 7/1/2011	Summer School
Runnells, Marina	Transportation Spec Ed Aide/Transportation/4.8	6/6/2011 - 7/1/2011	Summer School
stornetta, karen	Transportation Spec Ed Aide/Transportation/3.0	6/6/2011 - 7/1/2011	Summer School

PROPOSED AGENDA ITEM: Butte County Office of Education Annual Report

Prepared by: Maureen Fitzgerald, Assistant Superintendent, Business Services

☐ Consent

Board Date June 15, 2011

☒ Information/Discussion

☐ Discussion/Action

Background Information:

Pursuant to the provisions of Education Code (EC) 1240 (e) which became effective January 1, 2002, the Butte County Office of Education (BCOE) is required to present an annual report to the Superintendent of Public Instruction regarding the fiscal solvency of any school district with a disapproved budget, a qualified or negative interim certification, or that has been determined at any time during the year to be in a position of fiscal uncertainty as identified in EC 42127.6.

As of the Third Interim Report presented in May 2011, the Chico USD had a positive certification. The district could meet its obligations in the current and two subsequent school years (2011-12 and 2012-13).

When the Board adopts the budget for 2011-12 later this same evening, the 2011-12 proposed budget based on the Governor's May Revision represents a positive certification.

BCOE will discuss the following report with the Board.

No action is required.

Annual Report
Chico Unified School District
June 15, 2011

Pursuant to the provisions of Education Code (EC) 1240 (e) which became effective January 1, 2002, the Butte County Superintendent of Schools is required to present an annual report to a school district's governing board and the Superintendent of Public Instruction regarding the fiscal solvency of any school district with a disapproved budget, a qualified or negative interim certification, or that has been determined at any time during the year to be in a position of fiscal uncertainty as identified in EC 42127.6. The County Superintendent invoked the provisions of EC 42127.6 (c) at the 2010-11 Original Budget Reporting period due to the district's inability to meet the 3.00% minimum reserve requirement in fiscal year 2011-12. The following annual report on the fiscal solvency of Chico Unified School District for fiscal year 2010-11 has been prepared for your information and understanding.

Major concerns were identified at Original Budget, including projected unrestricted deficit spending, the failure to maintain reserves in 2011-12 and 2012-13 in the Multi-Year Projection (MYP) and cash flow. Assumptions included an ongoing 3.85% permanent revenue limit reduction, projected declining enrollment and staffing adjustments.

The state budget was adopted in mid-October and the 3.85% permanent revenue limit reduction was removed. This, along with the negotiated settlements with both CUTA and CSEA, allowed Chico Unified to adopt a First Interim Budget with a qualified certification. The Second Interim Budget was also adopted with a qualified certification. Administration continued to work with Ms. Sheila Vickers, Vice-President with School Services of California (SSC) serving as a fiscal expert and advisor throughout the year. Although the Third Interim Budget does not include a district certification, based on the MYP, CUSD is now deemed "positive" and no longer in AB 1200 status.

The May Revise, which is an update to the Governor's Proposed Budget released in January, assumes the current temporary taxes would be extended. Flat funding and the reversal of one deferral are also proposed. While this is good news for Chico Unified, many more deferrals remain and the revenue limit calculation shows the application of a 19.754% deficit factor. This affects both the district's budget and cash flow. Unfortunately, the state's budget deficit has not been fully addressed, so there continues to some uncertainty for next year.

The monitoring of cash flow continues to be an important task, given the current environment of reduced revenues, deficit spending and multiple deferrals.

BCOE appreciates the hard work, dedication and leadership CUSD administration provided as the district worked through the AB 1200 fiscal oversight process. Their willingness to accept support and respond to financial concerns guided the district towards fiscal recovery.

The board is commended for maintaining fiscal solvency as they have made many tough decisions which improved the district's finances. There are still many challenges ahead. For several years now, funding for schools has been uncertain and volatile and the one-time money has been exhausted.

Closing the books will be a priority over the summer. This will provide CUSD and BCOE additional information on the district's fiscal position as they move forward with stabilization.

PROPOSED AGENDA ITEM: 2011-12 Flexibility Transfer Public Hearing

Prepared by: Maureen Fitzgerald, Assistant Superintendent, Business Services

☐ Consent

Board Date June 15, 2011

☐ Information/Discussion

☒ Discussion/Action

Background Information:

In 2008-09 the state Legislature acted to make many state grant funds flexible as a way for school districts to deal with other cuts to state funding. In February 2011 this flexibility was extended an additional two years.

These monies now flow to the district and are required to be accounted for as unrestricted, general fund dollars.

Education Code 42605(c)(2) says that annually as condition of receiving Tier III funds, school districts must hold a public hearing to explicitly identify by resource the intended use of the formerly restricted program dollars.

Fiscal Implications:

In the budget being presented in a subsequent agenda item, these dollars are being used to pay for unrestricted, general fund employee salaries and benefits that are not defined separately from other similar type expenses.

About 5% of our total expenses are attributable to these dollars.

Recommendation:

Hold public hearing on use of funds as required.

Take action to assign these dollars for general fund purposes in accord with recommendation, for the 2011-12 school year.

Proposed Flexibility

SBX 3 4 Public Hearing
2011-12

Public Hearing Requirements on Tier III Flexibility: Education Code Section 42605(c)(2) as follows:

"As a condition of receipt of funds, the governing board of the school district or board of the county office of education, as appropriate, at a regularly scheduled open public hearing shall take testimony from the public, discuss, approve or disapprove the proposed use of funding, and make explicit for each of the budget items in paragraph (2) of subdivision (a) the purposes for which the funds will be used."

In accord with Ed Code Section 42605 (c) (2), the formerly restricted state funds identified in **BOLD** will be used for general fund purposes in 2011-12, including certificated staff, classified staff, and related benefits. These costs will not be identified separately from other, general purpose obligations:

Program Name	Former Resource		2009-10	2010-11	2011-12
	Code				
Charter School Catagorical Block Grant (Inspire)	0000	\$ -	\$ 105,575	\$ 142,988	
AP Fees - School sites	0023	\$ 5,597	\$ 5,579	\$ 5,579	
Underground Storage Tank Reimb	0000	\$ 672,899	\$ -	\$ -	
Star Testing	0000	\$ 8,145	\$ 8,114	\$ -	
SPED 10 YR Reimb 10 of 10 payments 10/11	0000	\$ 59,707	\$ 59,707	\$ -	
Deferred Maint Apport to General Fund	0000	\$ 449,629	\$ 449,629	\$ 450,629	
Hourly Programs	0000	\$ 306,247	\$ 239,001	\$ 304,539	
Community Day School additional funding	2430	\$ 282,608	\$ 211,508	\$ 264,478	
Morgan-Hart Class Size Reduction	1200	\$ 50,399	\$ 50,207	\$ 50,418	
CalSafe	6091	\$ 115,703	\$ 115,263	\$ 115,745	
Physical Education Teacher Incentive Block Gr	6258	\$ 58,697	\$ 58,474	\$ 58,720	
School Safety and Violence Prevention	6405	\$ 95,642	\$ 95,279	\$ 95,712	
Art and Music Block Grant	6760	\$ 179,794	\$ 179,111	\$ 179,864	
CAHSEE (Intervention) Funding	7055	\$ 67,913	\$ 67,655	\$ 67,939	
Supplemental School Counselors	7080	\$ 385,257	\$ 383,793	\$ 385,405	
Gifted and Talented Education (GATE)	7140	\$ 82,770	\$ 82,455	\$ 82,783	
Instructional Materials (IMFRP)	7156	\$ 718,962	\$ 716,230	\$ 718,278	
PAR	7271	\$ 54,744	\$ 54,536	\$ 54,765	
Certificated Staff Mentoring Program	7276	\$ 11,821	\$ 11,776	\$ 11,826	
International Baccalaureate	7286	\$ 20,820	\$ 20,741	\$ 20,820	
Staff Dev Math/Reading	7294	\$ 55,003	\$ 54,794	\$ 52,124	
Staff Dev English Language Learners	7296	\$ 38,074	\$ 37,929	\$ 38,089	
Specialized Secondary Programs	7370	\$ 181,275	\$ 180,586	\$ 88,239	
Pupil Retention and Promotion Block Grant	7390	\$ 560,863	\$ 558,732	\$ 561,075	
Professional Development Block Grant	7393	\$ 626,530	\$ 624,149	\$ 626,768	
Targeted Instructional Improvement Block Gran	7394	\$ 523,245	\$ 521,257	\$ 462,180	
School and Library Improvement Block Grant	7395	\$ 932,936	\$ 929,391	\$ 933,292	
TOTAL ACCOUNTED FOR IN 0000-8590:		\$ 6,545,280	\$ 5,821,471	\$ 5,772,255	
		TOTAL TIER 3 =		\$ 5,623,688	
		TIER 3 PER ADA =		\$ 497.76	

Public Hearing was held on June 15, 2011 on or about 7:00 P.M. at Chico City Council Chambers.

Public Hearing Opened at _____ pm
Public Hearing Closed at _____ pm

Decision Approved by the Board to act in accord with this recommendation by the following vote:

AYES:

NO:

Certified by the Secretary to the Board of Trustees:

Kelly Staley, Superintendent

Date Signed

PROPOSED AGENDA ITEM: Public Hearing and Adoption of 2011-12 Budget

Prepared by: Maureen Fitzgerald, Assistant Superintendent, Business Services

☐ Consent

Board Date June 15, 2011

☐ Information

☒ Discussion/Action

Background Information:

The district is required to adopt a budget for the 2011-12 before July 1, 2011 and submit that budget to the Butte County Office of Education for their review and approval.

The budget document is included, separately, from the agenda packet. It is also available on line at chicousd.org.

The budget document includes:

- Budget Overview, outlining the current state of education finance
- 2010-11 Estimated Actuals
- 2011-12 Budget Assumptions
- Historical Charts and Data
- 2011-12 Budget as proposed

Fiscal Implications

The 2011-12 proposed budget demonstrates a positive certification based on the Governor's May Revise assumptions.

While the proposed adopted budget reflects a positive fund balance with adequate reserves for the current (2011-12) and two subsequent years (2012-13 and 2013-14), the district continues to deficit spend due to inadequate new state revenue sufficient to meet the increasing expenditures, spending down the fund balance over each year. Unless there is marked improvement in new state revenues by 2014-15, the district could once again find itself in a position to reduce expenditures.

Recommended Action

Adopt the 2011-12 Proposed Budget as presented, following the required Public Hearing.

PROPOSED AGENDA ITEM: 2011-2012 Mandated Cost Claim Services

Prepared by: Maureen Fitzgerald, Assistant Superintendent – Business Services

_____ Consent
_____ Information Only
XXX Discussion/Action

Board Date: June 15, 2011

Background Information

The district has used School Innovations & Advocacy (SIA) previously to provide training to school and district personnel in the mandate reimbursement process, and to file our annual mandated costs claims. Reimbursement for mandates is required by law.

Discussion/Financial Implications

By approving this agreement, the District will pay to SI&A \$47,800, annually, for the fiscal years 2011/12, 2012/13 and 2013/14, payable as follows: \$34,700 annually and a \$13,100 fee deferral for the fiscal year 2011-12 until mandate revenue is apportioned to the District by the State of California, at which time all deferred payments would be due.

SI&A services will include:

- Preparation and filing reimbursement documents;
- Hold training sessions for district staff as necessary, determined by SI&A;
- Monitor district's mandated cost tracking system;
- Research and assist district with data collection for text claims;
- Serve as liaison with State Controller's Office and Commission;
- Provide representation of District in State audit of claims; and
- Develop a site service plan for 17 sites, listed on Attachment B-1.

Recommended Action

Approve contract for services as presented.



MULTIPLE SERVICES AGREEMENT
Between
SCHOOL INNOVATIONS & ADVOCACY, INC.
And
CHICO UNIFIED SCHOOL DISTRICT

THIS AGREEMENT, dated _____, 2011 (the "Agreement") is made by and between Chico Unified School District ("District"), and School Innovations & Advocacy, Inc., a California corporation ("SI&A"), each being a "Party" and collectively the "Parties".

RECITALS

WHEREAS, District is authorized to retain consulting services to assist District in the preparation and filing of reimbursement and estimated claims for the costs of the Mandate Reimbursement Process Program, legislatively mandated by the State of California ("State"), and SI&A is qualified to perform such services; and

WHEREAS, it is necessary and desirable that SI&A be retained by District for the purpose of performing consulting services.

AGREEMENT

NOW, THEREFORE, the Parties agree as follows:

1. **Agreement Period.** The Agreement period begins July 1, 2011 (the "Effective Date") and will automatically expire on June 30, 2014 (the "Expiration Date"). The Agreement period consists of three (3) District fiscal years (July 1, 2011 through June 30, 2012; July 1, 2012 through June 30, 2013; and July 1, 2013 through June 30, 2014), the "Agreement Period". Each fiscal year within the Agreement Period is an "Agreement Year".
2. **Services.** SI&A agrees to provide District consulting services ("Services") as outlined in Appendixes A and B during the Agreement Period.
3. **District's Obligations.**
 - 3.1 **District's Responsibilities; District Acknowledgment.** District will be responsible for the following: (a) the substantive outcomes of the service; (b) preparing and furnishing to SI&A, promptly upon its request, such information that is reasonably necessary to perform the services; (c) accurately preparing and maintaining true and correct student documentation and records; (d) establishing and maintaining data collection and tracking

procedures and other internal controls sufficient to support this service; (e) ensuring that District and its employees, agents and SI&As properly identify and comply with all laws and regulations applicable to District's activities; (f) providing support and computer equipment compatible with the technology requirements specified by SI&A; (g) ensuring that District and school personnel who use School Innovations & Advocacy products participate in the training sessions provided to District by School Innovations & Advocacy; (h) Providing the assistance and contact information of school personnel; (i) Making timely payments to School Innovations & Advocacy for the products and services provided hereunder. (j) ensuring District has record retention policies sufficient to maintain original documentation used in support of claims (for audit or examination by any State or regulatory agency); (k) maintaining original supporting documents for a period of four (4) years after the State's first payment of the claim. District understands that SI&A's full, accurate and timely performance under this Agreement is materially dependent upon District's reasonable cooperation and assistance. District further acknowledges that SI&A's Initial Scope of Services and Fee (as defined in Exhibit A – Standard Terms and Conditions) presumes a reasonable amount of cooperation and assistance from District, such as District's timely provision of certain information, documentation and personnel. SI&A has explained SI&A's requirements in this regard to District and District agrees to meet these requirements.

3.2 Obligations to SI&A. District shall provide SI&A all records and information relevant to any claim in a timely manner and contact information for District's personnel to whom SI&A may direct inquiries. District understands and agrees that the results of SI&A's inquiries, the documentation obtained from District and other corroborating information may be used by SI&A for filing and/or supporting the reimbursement claims, estimated claims or responding to audits or investigations.

3.3 Claim Approval. Upon presentation of a claim for District's approval, District agrees to review the claim and respond to SI&A by either: (a) certifying to SI&A, under penalties of perjury, that the time, costs and other data collected by District and furnished to SI&A in support of the claim are true and correct (for reimbursement claims) or constitute District's good faith estimates to the best of District's knowledge (for estimated claims); or (b) provide SI&A with notice specifying why the foregoing certification may not be true. All notices and certifications must comply with the requirements of Section 4 of the Standard Terms and Conditions.

4. California False Claims Act. District acknowledges that reimbursement and estimated claims filed under this Agreement constitute "claims" under the California False Claims Act (California Government Code Section 12650, et seq.) ("False Claims Act") and consequently, District, its employees, contractors and other persons acting on its behalf, may be subject to the provisions of the False Claims Act. Among other things, the False Claims Act imposes liability for treble damages, penalties and costs of civil recovery actions upon persons who "knowingly" present or cause to be presented false claims, or who "knowingly" make or cause to be made false records or statements in support of a claim. Under the False Claims Act, "knowingly"

means that a person, with respect to information, has actual knowledge of the information or acts in deliberate ignorance or reckless disregard of the truth or falsity of the information.

5. **Payment of Fees.**

5.1 **Fees.** For Services provided pursuant to the terms of this Agreement, District agrees to pay SI&A \$46,500, annually, (the "Fee") for the fiscal years 2011/12, 2012/13 and 2013/14.

5.2 **Payment Plan.** The Fee is payable as follows:

Fiscal Year 2011/2012: \$34,700 is payable in annual or semi-annual installments as indicated below. District must clearly mark one payment plan below. If a plan is not clearly identifiable by SI&A, then District agrees to pay the Fee on an annual basis.

☐ 1 annual payment due July 1, 2011.

☐ 2 semi-annual payments due July 1, 2011, and January 1, 2012.

SI&A shall defer \$11,800 of the Fee for the fiscal year 2011/12 until mandate revenue is apportioned to the District by the State of California at which time all Deferred Payments Due to SI&A shall be paid to SI&A; provided, however, that if the State of California offsets mandate revenue apportioned to the District with amounts the District owes the State of California for mandate reimbursement, then for purposes of this Section, such apportioned and offset mandate revenue shall be deemed to have been paid by the State of California to the District, and the District shall pay to SI&A all Deferred Payments Due to SI&A. In addition, in the event of any termination or non-renewal of this Agreement for any reason including, without limitation, any termination under Section 2 of the Standard Terms and Conditions of this Agreement, District shall pay all Deferred Payments Due to SI&A as of the date of such termination.

Fiscal Years 2012/2013 and 2013/2014: The Fee is payable in annual or semi-annual installments as indicated below. District must clearly mark one payment plan below. If a plan is not clearly identifiable by SI&A, then District agrees to pay the Fee on an annual basis.

☐ 2 annual payments due July 1, 2012 and 2013.

☐ 4 semi-annual payments due July 1, 2012 and 2013, and January 1, 2013 and 2014.

5.3 **Travel; Lodging Expenses.** If SI&A reasonably determines that travel to District's site is necessary, SI&A and District shall schedule mutually convenient dates and times for such meetings. All travel and lodging expenses incurred by SI&A in connection with the Initial Scope of Services are included in the Fee.

6. **Entire Agreement.** This Agreement, including, without limitation, the Standard Terms and Conditions attached hereto as Exhibit A is the final expression of, and contains the entire

agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings with respect thereto.

7. **Exhibits.** All exhibits referred to in this Agreement are attached and incorporated herein by this reference.
8. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, including copies sent to a party by facsimile transmission or in portable document format (pdf), as against the party signing such counterpart, but which together shall constitute one and the same instrument.

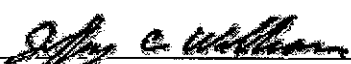
IN WITNESS WHEREOF, the District and SI&A have made and executed this Agreement as set forth below.

SI&A:

**SCHOOL INNOVATIONS
& ADVOCACY, INC.**

DISTRICT:

CHICO UNIFIED SCHOOL DISTRICT

Signature: 
Date Signed: 6/6/11
Print Name: Jeffrey C. Williams
Title: Chief Executive Officer
Company: School Innovations & Advocacy
Address: 11130 Sun Center Dr, Suite 100
Rancho Cordova, CA 95670
Phone: (800) 487-9234
Fax: (888) 487-6441

Signature: _____
Date Signed: _____
Print Name: _____
Title: _____
Address: _____

Phone: _____
Fax: _____
Email: _____

EXHIBIT A - STANDARD TERMS AND CONDITIONS

1. **Scope of Services; Independent Contractor.** SI&A's services described in the Agreement (the "Services") detail the initial scope of services anticipated by SI&A as of the effective date of the Agreement ("Initial Scope of Services"). District acknowledges that the Fee is based on this Initial Scope of Services. If SI&A determines that the Initial Scope of Services may be or has been increased anytime during the Agreement Period, SI&A reserves the right to increase the Fee to compensate for the unanticipated or additional services as mutually agreed upon in writing by both Parties. This Agreement is not for lobbying services and SI&A is not being retained to provide lobbying services to District. The Parties agree that School Innovations & Advocacy is an independent contractor and the Agreement shall not be construed to create a relationship of agent, servant, employee, partnership, joint venture, association or any other relationship.
2. **Termination.** Either Party may terminate the Agreement, with or without cause, by delivering written notice of termination to the other Party not later than thirty (30) days prior to expiration of the current agreement year within the Agreement Period. The effective date of termination shall be the expiration of such current year of the Agreement. Upon termination, SI&A will invoice District for any Fees owing and District shall pay the full invoice amount within thirty (30) days after receipt of SI&A's invoice. Except as set forth in this Section 2, neither Party shall have any liability to the other for damages resulting solely from a Party's termination of this Agreement in accordance with this Section 2.
3. **Termination Due to Changes in State Law.** If Legislation is enacted that eliminates or suspends K-12 education mandates, thereby making the filing of mandate reimbursement claims impossible or futile, District may immediately terminate this Agreement. Upon termination, SI&A will invoice District for any Fees owing and District shall pay the full invoice amount within thirty (30) days after receipt of SI&A's invoice. All other terminations shall be subject to the terms and conditions set forth in Section 2, above.
4. **Notice.** All Agreement notices must be in writing, directed to the Party's address set forth below such Party's signature in the Agreement and shall be deemed to be received in accordance with the following: (a) in the case of personal delivery, on the date of such delivery; (b) in the case of facsimile transmission, on the date upon which the sender receives confirmation by facsimile transmission that such notice was received by the addressee, provided that a copy of such transmission is additionally sent by mail as set forth in (d) below; (c) in the case of overnight courier, on the second business day following the day such notice was sent, with receipt confirmed by the courier; and (d) in the case of mailing by first class certified mail, postage prepaid, return receipt requested, on the fifth business day following such mailing. A Party may change the address stated in the Agreement by giving notice to the other Party.
5. **District's General Responsibilities; District Acknowledgment.** During the Agreement Period, in addition to the obligations set forth in the Agreement, District is responsible for the following: (a) ensuring that District, its employees and contractors properly identify and comply with laws and regulations applicable to District's activities; (b) completing any documents required by SI&A for any service obtained by District; (c) importing only data that reflects student performance to the grade level into the school site plan to ensure confidentiality and consistency with FERPA guidelines; and (d) monitoring assignments of login and passwords to assure FERPA compliance. District acknowledges that SI&A's full, accurate and timely performance under this Agreement is materially dependent upon District's reasonable cooperation and assistance. District further acknowledges that SI&A's Initial Scope of Services and Fee presume a reasonable amount of cooperation and assistance from District, such as District's timely provision of certain information, documentation and personnel. SI&A has explained its requirements in this regard to District and District agrees to meet these requirements.
6. **Further Assurances.** Upon request of the other Party, SI&A or District shall execute and deliver additional instruments and take additional actions as may be necessary or appropriate to perform the Agreement.
7. **Assignment Prohibited.** Neither Party may assign any rights or obligations under this Agreement without the prior written consent of the other Party. Any purported assignment in violation of the provisions of this Section 7 shall be null and void.
8. **Family Educational Rights and Privacy Act ("FERPA"); California Education Code.** SI&A may have limited access to student information only for purposes of providing the legally required notification services, if any, specified in this Agreement. SI&A performs the Services as an agent of District and has no right to access or utilize student information for any other purpose. SI&A, its officers and employees, shall comply with the Family Educational Rights and Privacy Act and California Education Code sections 49073 et seq. and/or sections 76240 et seq. at all times.
9. **Confidential and Proprietary Materials of SI&A.** During performance of the Agreement, SI&A may provide materials or disclose information to District that SI&A considers proprietary or confidential including, but not limited to SI&A's training handbooks, policy manuals, instructions, copyrighted checklists and forms ("SI&A's Materials"). District agrees that District acquires no interest of any kind in SI&A's Materials. At all times during and after the Agreement Period, District agrees (a) to keep SI&A's Materials in confidence and trust for SI&A; (b) not to disclose, duplicate or otherwise use SI&A's Materials, except in furtherance of SI&A's performance per the Agreement; (c) to limit access to SI&A's Materials to District's employees and/or contractors who have a "need to know;" and (d) to promptly return all copies of SI&A's Materials to SI&A after a request is made.
10. **Limitation of Liability; Indemnification.** In no event shall SI&A's liability to District, for any reason arising out of this Agreement, exceed the amount of the Fee actually received by SI&A under this Agreement. SI&A shall not be liable for any consequential damages. Each Party agrees to defend, hold harmless, and indemnify the other Party (and its officers, employees, trustees, agents, successors, and assigns) against all claims, suits, expenses (including reasonable attorney's fees), losses, penalties, fines, costs, and liability whether in contract, tort, or strict liability (including but not limited to personal injury, death at any time, and property damage) arising out of or made necessary by the indemnifying Party's breach of the terms of this Agreement. In the event that any action or proceeding is brought against a Party by reason of any claim or demand discussed in this Section 10, upon notice from the Party, the indemnifying Party shall defend the action or proceeding at the indemnifying Party's expense, through counsel reasonably satisfactory to the other Party. The obligations to indemnify set forth in this Section 10 shall include reasonable attorney's fees and investigation costs and all other reasonable costs, expenses, and liabilities from the time of giving the first notice of any claim or demand. The indemnifying Party's obligations under this Section 10 shall apply regardless of whether the other Party (or any of its officers, employees, trustees, or agents) is actively or passively negligent, but shall not apply to any loss, liability, fine, penalty, forfeiture, cost, or damage caused solely by the active negligence or by the willful misconduct of the other Party.
11. **Governing Law; Enforcement Costs.** The Agreement shall be governed by and construed in accordance with the substantive laws of California. If any legal action (including arbitration) is commenced to enforce the Agreement's terms or a Party's rights or obligations under this Agreement, then the prevailing Party shall be entitled to recover all fees and costs incurred by the action, including reasonable attorneys' fees and arbitrators' fees, in addition to any other relief to which the Party may be entitled.
12. **Judicial Reference.** In the event a dispute is not resolved through discussions and negotiations among the Parties, the dispute shall be decided by general reference procedures pursuant to Code of Civil Procedure Section 638 et seq., as modified by the provisions of this Section 12, and any subsequent provisions mutually agreed upon in writing by the Parties. The reference shall be conducted in accordance with California law, including, but not limited to, the Code of Civil Procedure and the Evidence Code. The Parties shall be allowed to conduct discovery in the manner provided by Code of Civil Procedure Section 2017 et seq. **BOTH PARTIES HEREBY WAIVE A JURY TRIAL OR PROCEEDING IN CONNECTION WITH ANY DISPUTE ARISING OUT OF THIS AGREEMENT.** All general reference proceedings hereunder shall, unless all Parties hereto otherwise agree, be conducted in a mutually agreeable location in the County of Sacramento, State of California.
13. **Modification; Interpretation; Severability; Construction.** No modification or supplement to any provision of the Agreement shall be valid, unless executed in writing by both Parties. No provision of the Agreement shall be construed to require the commission of any act contrary to law. If any term, provision, covenant or condition of the Agreement is held to be invalid or otherwise unenforceable, the rest of the Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated. The headings preceding each Section and subsection of this Agreement are solely for convenience of reference only, are not part of the Agreement, and shall be disregarded in the interpretation of any portion of the Agreement. Whenever required by the context of the Agreement, the singular shall include the plural and the masculine shall include the feminine and vice versa. The Agreement shall not be construed as if it had been prepared by one of the Parties, but rather as if both Parties had prepared the same. Unless otherwise indicated, all references to paragraphs, Sections, subparagraphs and subsections are to the Agreement.
14. **Waiver.** Either Party's failure at any time to enforce any default or right reserved to it, or to require performance of any of the Agreement's terms, covenants, provisions by the other Party at the time designated, shall not be a waiver of any such default or right to which the Party is entitled, nor shall it in any way affect the right of the Party to enforce such provisions thereafter.
15. **Force Majeure.** A Party shall not be liable under the Agreement as a result of any delay, failure or interruption caused by the other Party or third parties, an act of God, acts or orders of governmental authorities, acts of civil or military authorities, catastrophes or other cause (other than financial) beyond the Party's reasonable control, and such nonperformance will not be a default hereunder or a ground for termination of the Agreement.

APPENDIX A

MANDATEPREP® SERVICES

During the Agreement Period, SI&A agrees to provide District the following MandatePrep® services:

(a) Prepare and file (based on information provided by District):

(i) For Agreement Year 2011/2012:

- (1) 2010/2011 reimbursement claims;
- (2) Late and amended 2009/2010 reimbursement claims; and
- (3) Newly claimable programs approved by the Commission if the filing deadline is within the Agreement Period;

(ii) For Agreement Year 2012/2013:

- (1) 2011/2012 reimbursement claims;
- (2) Late and amended 2010/2011 reimbursement claims; and
- (3) Newly claimable programs approved by the Commission if the filing deadline is within the Agreement Period;

(iii) For Agreement Year 2013/2014:

- (1) 2012/2013 reimbursement claims;
- (2) Late and amended 2011/2012 reimbursement claims; and
- (3) Newly claimable programs approved by the Commission if the filing deadline is within the Agreement Period;

- (b) Hold training sessions for District's staff during the Agreement Period, as necessary or appropriate (as reasonably determined by SI&A);
- (c) Monitor District's mandated cost tracking systems for each Agreement Year;
- (d) Research and assist District with data collection for test claims approved by the Commission during the Agreement Period;
- (e) Serve as a liaison with the State Controller's Office and Commission regarding (i) statewide cost estimate request responses, and (ii) general questions from the State Controller's Office; and
- (f) Provide representation of District with respect to any State audit of claims that were prepared and submitted with SI&A's assistance pursuant to this Agreement, unless prior to claim submission SI&A advised District that SI&A would not provide audit assistance, due to potentially unresolved audit issues (such as documentation or data problems) or claim rejection concerns.

APPENDIX B

SITESERVSM

During the Agreement Period, SI&A agrees to provide District the following services (SiteServSM) for the development of a site service plan for each school site as listed on Attachment B-1 ("Designated Sites" or individually, "Designated Site"):

- (a) Two (2) on-site visits for training and advisory sessions at each Designated Site each Agreement Year;
- (b) Coordinate between District and Designated Sites for data collection;
- (c) Advise and assist each Designated Site and its personnel to (1) develop a more in-depth understanding of reimbursable costs under the State's mandates, (2) determine the documentation required to substantiate such costs, and (3) meet the school's documentation completion deadlines to enable SI&A to prepare claims for timely submission to the State Controller's Office;
- (d) Expanded training sessions with SI&A and District which may be held concurrently with District or other Designated Site training sessions. A mutually acceptable schedule will be developed specifying the dates when the training sessions will occur. Since new State mandates not in effect on the Effective Date ("New Mandates") may be authorized during an Agreement Year, SI&A shall incorporate training for New Mandates into SiteServSM if the New Mandates are approved by the State Controller's Office and the filing deadline falls within the Agreement Period; and
- (e) Include milestones to be achieved by each Designated Site in the site service plan and prepare a district level summary status report showing each Designated Site's progress regarding its ability to remain current on documentation requirements for site based claims at the end of each milestone. SI&A's resources for addressing issues identified in the summary status report are beyond the Initial Scope of Services.

ATTACHMENT B-1

DESIGNATED SITES

Academy for Change/ Fair View High (Continuation)/Center for Alternative Learning
Bidwell Junior High
Chapman Elementary
Chico High
Chico Junior High
Citrus Avenue Elementary
Emma Wilson Elementary
Hooker Oak Elementary
Marigold Elementary
Marsh (Harry M.) Junior High
McManus (John A.) Elementary
Neal Dow Elementary
Parkview Elementary
Pleasant Valley High
Rosedale Elementary
Shasta Elementary
Sierra View Elementary

**TITLE: Measure A Phase 3– Contractor Selection Committee
Recommendation**

Action X
Consent
Information

June 15, 2011

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

Background information

On January 5, 2011 the Board of Education directed staff to issue a Request for Qualifications (RFQ) in order to select qualified Lease Lease-back (LLB) Contractors for the Chico High School Field House/Dining Facility Project and the Pleasant Valley High School New Classroom Building Project. After consultation with District Counsel and development of the documents, Facilities issued the RFQ on April 7, 2011.

A selection committee was established to evaluate the Statements of Qualifications (SOQ's) in response to the RFQ. This committee is comprised of the following individuals: Maureen Fitzgerald-Assistant Superintendent of Business Services, Kathleen Kaiser-Board Member, Jann Reed-Board Member, Rick Huston-BCOE Maintenance, Operations and Facilities Manager, and Mike Weissenborn-Facilities Planner/Construction Manager. Representatives from the Architectural Firms for these projects and Facilities Department staff members also participated in the evaluation process.

Sixteen impressive SOQ's were received on May 5, 2011. On May 10, 2011 the committee met to discuss and evaluate each firm in order to develop a "short list" of firms to move on to the interview stage of the selection process. Seven firms were selected to be interviewed, they were: Clark & Sullivan Construction, Broward Builders, Modern Building Company, Otto Construction, Roebbelen Construction, Sundt and Turner Construction.

The selection interviews were held on June 2, 2011.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

Projects identified by the Board of Education will be funded with Measure A Bond funds. The use of these funds may facilitate leverage to gain additional funding from the State of California.

Additional Information

The District intends for each of the Projects to be performed in two phases. "Phase 1" will consist of pre-construction services. "Phase 2" will consist of the construction of the respective Projects under the authority of the lease-leaseback provisions of Education Code Section 17406.

The LLB Contractors selected and awarded the contracts to undertake the pre-construction services of Phase 1 may later be awarded the contracts for construction of the projects. The District makes no representations or guarantees that the LLB Contractors selected to undertake the Phase 1 work for the Projects will be awarded the contracts for Phase 2 of the work.

The successful LLB Contractors chosen by the District for Phase 1 of either project will later be given the opportunity to provide the District with a Guaranteed Maximum Price ("GMP") for construction of the respective Projects. The District retains the right to reject any LLB Contractor's GMP obtained through this process.

Recommendation

It is recommended that the Board of Education accept the Contractors recommended by the committee, paired with the specific projects as listed below, and grant staff the authority to enter into a Lease Lease-Back Agreement with each Contractor:

- **Broward Builders – Pleasant Valley High School New Classroom Building**
- **Modern Building Company – Chico High School Field House/Dining Facility**

TITLE: Proposed Agenda Item

Declaration of Need for Fully Qualified Educators

Action: ☒
Consent: ☐
Information: ☐

June 15, 2011

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information

There is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. This declaration would support any Emergency Credential and/or Limited Assignment Permit applications that might need to be submitted to the California Commission on Teacher Credentialing during the 2011/12 school year in hard to fill subject areas.

Educational Implications

None

Fiscal Implications

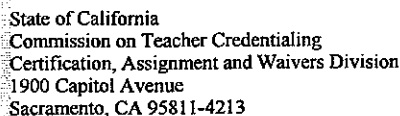
None

Additional Information

None

Recommendation

Consider adoption of a "Declaration of Need for Fully Qualified Educators" through June 30, 2012 for Emergency Credentials and/or Limited Assignment Permits based on previous year's needs.



Telephone:
(888) 921-2682
Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

☒ Original Declaration of Need for year: 2011/12

☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Chico Unified School District District CDS Code: 08

Name of County: Butte County CDS Code: 04

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 06 / 15 / 11 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► ***Enclose a copy of the board agenda item***

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2012.

Submitted by (Superintendent, Board Secretary, or Designee):

Robert Feaster _____ Asst. Superintendent
Name Signature Title

530-891-3211 530-891-3000 6/17/11

Fax Number *Telephone Number* *Date*

1163 E. 7th Street, Chico, CA 95928

bfeaster@chicousd.org *E-Mail Address*

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	2
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	
List target language(s) for bilingual authorization:	
<input type="checkbox"/> Resource Specialist	2
<input type="checkbox"/> Teacher Librarian Services	
<input type="checkbox"/> Visiting Faculty Permit	

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	1
Single Subject	2
Special Education	2
TOTAL	5

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? ☐ Yes ☒ No

If no, explain. We have a good working relationship with the student teaching program at CSUC.

Does your agency participate in a Commission-approved college or university internship program? ☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 1

If yes, list each college or university with which you participate in an internship program.

CSU Chico

If no, explain why you do not participate in an internship program.

PROPOSED AGENDA ITEM: **Resolution #1152-11/Elimination of Classified Services**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

- ☐ Consent
- ☐ Information Only
- ☒ Discussion/Action

Board Date: June 15, 2011

Background Information:

The District no longer needs the positions noted in the resolution.

Educational Implications:

None.

Fiscal Implications:

The District will save the cost of these positions.

Recommendation:

Approval of resolution #1152-11

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000

**RESOLUTION 1152-11
RESOLUTION OF THE GOVERNING BOARD
OF THE CHICO UNIFIED SCHOOL DISTRICT**

**ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2011-2012 SCHOOL YEAR**

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of work and/or funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
IA-Special Education	0.1250	BJHS/Categorical
Instructional Asst	0.1125	McManus/Categorical
Instructional Asst	0.5000	Neal Dow/Categorical
Instructional Asst	0.5000	Neal Dow/Categorical
Instructional Asst	0.5000	Neal Dow/Categorical
IPS-Healthcare	0.7500	Loma Vista/Special Ed
Transportation Driver/Trainer	1.0000	Trans/Categorical

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2007 through November 15, 2010. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on June 15, 2011.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

DATED this 15th day of June, 2011.

Clerk of the Governing Board of the
Chico Unified School District

PROPOSED AGENDA ITEM: **Resolution #1153-11/Elimination of Classified Services**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

- ☐ Consent
- ☐ Information Only
- ☒ Discussion/Action

Board Date: June 15, 2011

Background Information:

The District no longer has the funds to support the positions noted in the resolution.

Educational Implications:

None.

Fiscal Implications:

The District will save the cost of these positions.

Recommendation:

Approval of resolution #1153-11

**RESOLUTION 1153-11
RESOLUTION OF THE GOVERNING BOARD
OF THE CHICO UNIFIED SCHOOL DISTRICT**

**ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2011-2012 SCHOOL YEAR**

WHEREAS, due to lack of funds, this Board hereby finds that it is the best interest of the Chico Unified School District that, as of the 15th day of June, 2011, certain services now being provided by said School District be reduced or discontinued by the following extent:

Elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
PARENT CLASSROOM AIDE	0.375	MCMANUS/CATEGORICAL

NOW, THEREFORE, BE IT RESOLVED that as of the 15th day of June, 2011, one classified position(s) of the CHICO UNIFIED SCHOOL DISTRICT be reduced or discontinued to the extent hereinabove set forth.

BE IT FURTHER RESOLVED that the Superintendent of this School District be and hereby is authorized and directed to give notice of termination of employment to affected classified employee(s) of this School District pursuant to Merit System rules and regulations and applicable provisions of the Education Code of the State of California not less than 45 days prior to the effective date of layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

The foregoing RESOLUTION was passed and adopted at a meeting of the Board of Trustees of the CHICO UNIFIED SCHOOL DISTRICT on the 15th day of June, 2011, by the following vote to wit:

AYES:
NOES:
ABSTENTIONS:
ABSENT:

DATED this 15th day of June, 2011.

Clerk of the Governing Board
of the Chico Unified School District

AGENDA ITEM: **Resolution 1154-11/ Non-Reelection of Probationary Certificated Employee**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent
☐ Information Only
☒ Discussion/Action

Board Date: June 15, 2011

Background Information:

Per Education Code 44929, school districts are able to non-reelect probationary certificated staff without cause during their probationary period. The District is electing to non-reelect one (1) certificated employee. This will take effect immediately such that the employee will not return for the 2011/12 school year.

Educational Implications:

None.

Fiscal Implications:

Little if any, as the position will likely be replaced.

Resolution No. 1154-11

CHICO SCHOOL DISTRICT

**Non-Reelection of Probationary
Certificated Employee(s)**

WHEREAS, California Education Code section 44929.21(b) provides that a certificated employee shall be notified, on or before March 15 of the employee's second complete consecutive school year of probationary employment, of the decision to reelect or not reelect the employee for the next succeeding school year; and

NOW, THEREFORE, BE IT RESOLVED by this Board that:

1. The employees listed on Attachment A were employed by the District as probationary certificated employees for the 2010/2011 school year and shall not be reelected as certificated employees of the District for the coming 2011/2012 school year.
2. The Superintendent, or designee, is authorized and directed to give notice to each affected employee of this decision. Notice shall be given:
 - a. in the manner required by law; and
 - b. in conformity with the mandated timeline.

THIS RESOLUTION was passed and adopted by the Board at a regular meeting held on the 15th day of June, 2011, by the following roll call vote:

AYES:

NOES:

ABSENT:

Signed and approved by me after its passage.

President of the Board

ATTEST:

Clerk of the Board

8.2.4.

Page 3 of 3

Attachment A
Resolution No. 1154-11

Employee # 3535